

The Brad Korb Team Moving Checklist...

for local moves

Plan Ahead By:

- Deciding what to move and what not to move. Possibly plan a garage sale - extra cash, less to move!
- Getting estimates from several moving companies/truck rental companies.
- Be sure to obtain a hand truck (appliance dolly) if you're moving yourself.
- Arranging transfer of children's school records, if applicable.
- Drawing up a floor plan of where your furniture should be placed to avoid confusion for you and your movers.
- Arranging any special movers, such as for an expensive piano or to break down and move a pool table or above-ground swimming pool.

Don't Forget To:

- Cancel or transfer deliveries, newspaper, garbage collection, etc.
- Coordinate the transfer of gas, electric, water, and sewer with the next occupant of your old home, as well as with the previous owner of your next home so as to avoid lapses in service and extra restart expenses.
- Make arrangement for transporting your plants and pets.
- Transfer insurance policies or arrange for new policies.
- Gather all valuables, jewelry, important papers (birth certificates, deeds, documents) to take with you personally.
- Get refunds from your present utility and phone companies, and arrange for service at your new home.
- Purchase moving insurance. Your mover's liability for lost or damaged goods will not equal their replacement cost.
- Appraise valuable items, such as antiques, art pieces, etc.
- Ask for professional referrals if available (i.e. doctor, accountant, etc.).
- Change these addresses: post office, charge accounts, subscriptions (at least four weeks in advance), relatives and friends, national and alumni organizations, church, mail-order clubs (books, tapes, catalogues), firms with which you have time payments, past employer in order to receive your W-2 forms, etc.
- Save your old address labels to speed up your change-of-address forms.