

CONSTITUTION

MCKINNEY HIGH SCHOOL BAND BOOSTERS

(A Non-Profit Organization)
Amended April, 1999

Article I. Name

This organization shall be known as the McKinney High School Band Boosters.

Article II. Purpose

The Purposed for which the organization is organized are exclusively charitable and educational within the meaning of section 501 (c) (3) of the Internal Revenue Code of 1954 or corresponding provisions of any future United States Internal Revenue law. The purpose of the organization is also to promote and create a greater level of musical interest for all concerned.

Article III. Membership

The Membership shall be composed of parents and/or guardians of all band members. Other adults desiring to support the McKinney band program may become a member.

Article IV. Officers and Committees

Section 1.

Officers will consist of a president, two (2) vice-presidents, secretary, and treasurer and immediate past president. The Executive Committee will consist of the president, vice-president, and Head Band Director.

Section 2.

Officers will hold office for one (1) year starting on June 1, continuing through May 31.

Section 3.

No person shall be eligible to serve more than two (2) consecutive terms in the same office.

Section 4.

An audit committee of three members shall be appointed by the Executive Committee no later than March 1 to conduct an audit of the financial records as well as the general account, and to prepare a signed audit report for submission to the organization at the May meeting.

Article V. Meetings

Section 1.

Meetings of the organization will be held at dates determined by the officers of the association. Meeting dates for the year will be announced no later than September 1 and will be placed on a district-wide calendar.

Section 2.

The Executive Committee may call special meetings.

Section 3.

Ten (10%) percent of the membership present and voting at a meeting, shall constitute a quorum for the transaction of business, provided the 10% includes a minimum of two (2) officers of that organization and one (1) member of the Executive Committee

Section 4.

The Rules contained in Robert's Rules of Order Newly Revised (or latest revision) shall apply in the conduct of the organization's business in all instances where applicable and where not covered by this document.

Section 5.

Officers will meet in June, August, November, and February on dates determined by mutual arrangement. Other meetings may be scheduled and announced as needed.

Article VI. Operational Limitations

Section 1.

No part of the net earnings of the organization shall inure to the benefit of its members, officers, or other private persons except that duly authorized officers are empowered to pay reasonable compensation for services rendered in furtherance of the purposes of the organization.

Section 2.

No part of the activities of the organization shall endeavor to influence or involve participation in any political campaign on behalf of any candidate for public office.

Section 3.

Notwithstanding any other provisions of these articles, this organization shall not carry on any other activities not permitted to be carried on by an organization exempt from Federal income tax under Section 501 (c) (3) of the Internal Revenue Code of 1954 or the corresponding provision of any future United States Internal Revenue law.

Section 4.

Monies from fund-raising activities of the organization shall be limited in use to projects not normally funded by the McKinney Independent School District.

Section 5.

All activities of the organization shall be compatible with the policies and the program objectives established by the appropriate official and employees of the school district

Article VII. Dissolution Procedures

Section 1.

Upon the dissolution of the organization, the officers shall make provision for the payment of all the liabilities of the organization and for the disposal of all of the assets of the organization.

Section 2.

In the Event of dissolution, the residual assets of the organization will be turned over to one or more organization which themselves are exempt as organizations described in Section 501 (c) (3) and 170 (c). (2) of the Internal Revenue Code of 1954 or corresponding sections of any prior or future Internal Revenue Code or the federal, state, or local government for exclusive public purposes.

Section 3.

Should any assets not be disposed of by the officers of the organization, the state court of appropriate jurisdiction shall provide for the disposition of such assets to a qualifying organization or organizations.

Article VIII. Method of Amendment

Section 1.

Proposed amendments to the Constitution may be presented by any voting member of the Executive Committee . Proposed amendments approved by a two-thirds majority vote of the Executive Committee shall be read at a regular meeting of the organization. Amendments become effective when approved by a two-thirds vote of those present, the next regular meeting following the reading of the proposed amendments.

Section 2.

A voting member whose proposed amendment has been duly rejected by the Executive Committee may present his. proposed amendment to the organization at a regular meeting, after notifying the Executive Committee of this intention, so that time for presentation, discussion, and rebuttal may be included on the agenda. Written copies of the proposed amendment shall be provided by the presenter, to be distributed at the meeting, to the attending membership, at the appropriate time as determined by the presiding officer. An amendment would become effective when approved by a two-thirds majority vote of those present and voting, providing a quorum is present, at the next regular meeting following the reading and acceptance of the proposed amendment.

BY-LAWS

McKinney High School Band Boosters

Article I. Meetings

Meetings of the organization will be held at dates determined by the officers of that association, including but not limited to the months of September, April, and May.

Article II. Membership Dues and Privileges

Section 1.

Eligibility to hold office is restricted to any parent or guardian of a student who will be enrolled in the band program for the duration of the term of officer, or any other adult who has been a member of the McKinney Band Boosters organization.

Section 2.

Voting at all meetings is limited to parents of students presently enrolled in the band program or other adults who are members.

Article III. Officers and Committees

Section 1.

Officers shall be elected by a majority vote of members present and voting at the organization's May meeting.

Section 2.

A Nominating Committee consisting of three (3) members shall be appointed by the President in March for the purpose of placing officer candidates before the organization at the April meeting. Nominations may also be made from the floor with prior consent of the nominee.

Article IV. Duties of Officers

Section 1.

The president shall preside at meetings and perform the other duties usually pertaining to the office.

Section 2.

The first vice-president shall preside in the absence of the president and serve as chairperson of the fundraising committee. The second vice-president shall serve as the chairperson of the social committee.

Section 3.

The secretary shall prepare a report of the minutes of each meeting to be reported by the secretary or designated person at the following meeting for approval by the membership.

Section 4.

The treasurer shall receive all monies of the organization, keep accurate records of receipts and expenditures, and pay out funds only as authorized by the Executive Committee. The president, first vice-president or the treasurer may sign all checks. The treasurer shall present a statement of account at every meeting of the organization and at other times upon request by the Executive Committee.

Section 5.

The immediate past president shall serve in an advisory capacity to the Board.

Section 6.

In the event an officer cannot fulfill his term of office, the remaining officers of the Band Boosters Organization shall appoint a member to fill the unexpired term.

Article V. Executive Committee

Section 1.

The members of the Executive Committee shall serve from June 1 through May 31.

Section 2.

The duties of the Executive Committee shall be

- a. To transact necessary business as it pertains to the interest of the organization.
- b. To present a report at the meeting of the organization.
- c. To appoint an auditing committee not later than March 1 to audit the records of the treasurer.
- d. To prepare and submit to the organization a budget for the fiscal year.
- e. To approve expenditures within the limits of the budget.
- f. To appoint committee chairpersons as required.

Section 3.

Appointed Committee Chairpersons of programs implemented by the Executive Committee shall be ex officio members of the Executive Committee, but shall not have voting rights as members of the Executive Committee.

Article VI. Standing Committees

Fundraising Committee:

The committee shall seek and plan fundraising activities for the organization.

Social Committee.

** The committee shall plan and organize social events for the organization

Concession Stand Committee:

The committee shall manage the concession stand program for the Organization. The committee shall consist of not few than two (2) members, and the chairman of the committee shall report to the Executive Committee. The committee will maintain accurate records of the receipts and expenditures for the concession stand.

Phone Committee:

** The committee shall establish and execute a telephone network for the Organization and the chairman of the committee shall report to the Executive Committee.

Article VII. Method of Amendment

These by-laws may be amended at any regular meeting of the organization a two-thirds (2/3) majority vote of those present and voting providing that notice of the proposed amendment shall have been given and read at the previous regular meeting.

Article VIII. Campus Level Organizations

The McKinney High School Band Boosters will operate under the guidelines of this constitution and by-laws.

Policies and Procedures

Policy 1

Beginning for the 99/00 school year, provide a statement estimating costs of participating in band for the upcoming year to:

- Current band parents at final booster meetings
 - 8th grade parents during Junior High spring concert
 - New participants requesting band information
 - Parents at the first several gatherings/meetings of the year
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Policy 2

To better communicate with school officials beginning in the 99/00 school year, include the following in the responsibilities of the Band Boosters Vice President

- Act as liaison to superintendent and principal on band issues
 - Provide booster minutes to superintendent and principal
 - Include as part of the Booster meeting agenda Vice President report
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