

Building and Grounds Committee
Church Walkthrough 6/14/2009

Children's wing

- Replace plastic paper towel dispensers with more robust / child proof dispensers
- Porch ceiling paint
- Door to porch needs sanding / doesn't always close and lock
- Room 123 broken window lock
- Sand door between nursery and preschool room
- Nursery top door needs a door stop / repair hole in wall
- Main door to children's wing does not close completely

Slate foyer restrooms

- Tile needs replacing in men's room
- Tile needs replacing in women's room
- Molding missing on middle stall in women's room
- Caulk sinks in women's room
- Paint under water fountains
- Vacuum / clean hallway return

Slate foyer

- Fire doors latch is broken
- Slate foyer stairwell broken light
 - Two emergency light bulbs are out

Gillum Hall

- New dishwasher for kitchen
- Fridge has a bad fan motor
- Paint in kitchen
- Need more volume for ice maker
- Kitchen door latches do not line up
- Kitchen tiles need replacing
- Kitchen sink drips
- Water damage on kitchen cabinet
- Clean air condition diffuser grills (paint?)
- Room 132 needs ivory receptacle cover

- Room 126 needs ivory receptacle cover
- Rubber stripping needs trimming on movable walls
- Replace recessed lights with dimmable LEDs
- Ivory receptacle in main hall
- Storage room latches do not have corresponding holes in trim
- General wall touchups

Outside

- Back concrete stairs need replacing
- Need 5 –inch drain cover for basement stairs
- Broken window in back of church (furnace room?)
- Wells in back of church need cleaning out and possibly need to replace missing grates
- Hole in brick on front left office wing
- Clean gutters
- Paint and caulk windows on the office wing
- Paint under stain glass windows
- Ceiling damage on front porch entry on office side
 - Weather stripping needs replacing on these doors as well
- Need offset spacer for front door closers in sanctuary
- Wall paper for sanctuary bathrooms
- Paint wood trim on the windows in the front of the church
- Broken glass in wall-mounted light fixture on the front of the church

Office Wing

- West fire door should not be propped
 - Panic bar is taped open
- Inefficient lighting in choir room
- Office bathroom
 - Toilet paper holder needs replacing
 - Corner round trim needs replacing
 - Replace paper towel holder
 - New / brighter fan light
- Remove water fountain and repair wall
- Move water dispenser to water fountain location

- Wall plate for conference room needs phone and network jacks
- Improve office computer network
 - Need to add network to AV station in sanctuary
 - Would like to add rest of the church to network
 - Need to improve communication between office computers
 - Backup plan
- Door to Deb's office is broken (bottom lock)

Basement

- Basement broken ceiling tiles need replacing
 - Water damage in ceiling tile underneath bathroom
 - Basement floods (drain cover and regular gutter cleaning my help this)
 - Light cover broken
 - Need jelly jar covers for outside lights (consider installing automatic lights)

Library

- Window blinds broken
- Water damage in tile in back right corner (possibly fixed by repairing leaking roof above room 202)

Sanctuary

- Glue down rubber strips in choir loft and in the balcony
- Get quotes on new carpet and tile (slate?) for three entries
- Get quote to clean carpet throughout the church

Hallway behind Sanctuary

- Replace light fan in hallway bathroom
- Room 103 needs receptacle cover
- Room 104 water damage in ceiling (outside vent may need capping)

Second Floor

- Drain cover on flat roof/office wing broken
- Reattach vent in young marrieds classroom
 - Add a power strip to the room
- Need toggle bolt to re-attach fire extinguisher bracket in hallway
- Room 206 light bulb out