

CASS/Alberta Education Learning Symposium 2012: *Engaging Partners*

March 14 - 16, 2012

(evening of 14th will be registration and networking)

Speaker Information & Presentation Proposal Form

Thank you for considering presenting at the *CASS/Alberta Education Learning Symposium 2012: Engaging Partners*. This symposium models working with partners for Alberta student success. It takes place **March 14 - 16 at the Fantasyland Hotel in West Edmonton Mall**. Alberta Education staff from three divisions—Education Program Standards and Assessment; People and Research; and Learning Supports and Information Management—are working collaboratively with CASS to build the symposium. The planning committee appreciates your time and commitment as you showcase your work to support Alberta students.

Some key information that you need to know:

- 1) You are **encouraged** to have co-presenters from school authorities and partnering divisions (or other stakeholder groups) to share their related experience addressing the engagement of partners and to talk about how they are moving towards an inclusive education approach.
- 2) The 80-minute sessions must be interactive. Presenters have 30 minutes to provide information about the work; 40 minutes for small table discussion among the participants, focusing on three or more questions, followed by a 10-minute wrap-up.
- 3) Each session room will be equipped with a screen, wireless internet and an AV cart. Please bring your own laptop and projector if you plan to use it for your 30-minute presentation.

Registration and Accommodations information:

Alberta Education staff: Your branch pays all your expenses. *If you will be at the symposium only for your presentation, you do not need to register for the symposium.* If you are planning to attend both days of the symposium, please register on the CASS website at www.cass.ab.ca. Your branch can decide on the process to pay for the registration fee. Use the expense claim process in your branch for your travel expenses.

Co-presenters (Non-Alberta Education staffs) are your branch's responsibility for travel costs to and from the symposium. *If they are only at the symposium for your presentation(s), they do not need to register.* The co-presenter is responsible for hotel and registration costs if they are also planning on attending the symposium as a participant. If they are attending both days of the symposium, they can register on the CASS website at www.cass.ab.ca.

Please complete the form on the following page and return it to Dianne Hauschildt, Alberta Education at dianne.hauschildt@gov.ab.ca. You can reach her at 780-422-3271 if you have any questions.

All submissions are required by February 8, 2012.

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Speaker Information Form

This completed form is required by **February 8, 2012** to Dianne Hauschildt (dianne.hauschildt@gov.ab.ca).

Session Title:			
Session Description: (150-200 words)			
Focused Questions for discussion:			
1.			
2.			
3.			
Facilities/ Equipment required for the presentation: (e.g., DVD player, TV/VCR, Flip Charts) <i>(Each session room is equipped with an AV cart, screen and wireless Internet. Please bring your own computer and projector if you will be using one).</i>			
Partner 1: <i>(your branch)</i>	Name:		
	Title:		
	Business Phone:	Cell Phone:	
	E-mail:		
	Branch/Division:		
Partner 2: <i>(other branch) Education</i>	Name:		
	Title:		
	Business Phone:	Cell Phone:	
	E-mail:		
	Branch/Division:		
External Partner 3:	Name:		
	Title:		
	Business Phone:	Cell Phone:	
	E-mail:		
	Organization/Ministry /School Authority:		