

Rules pertaining to Group Meetings and Activities

We welcome your use of the church facilities and/or equipment, but ask that you please abide by the following rules so that others may enjoy the same privilege.

1. Your regularly scheduled meeting time and area must be approved by the Office Staff and on file with the Church office.
2. Your group's Certificate of Insurance must be on file in the Church office. (only outside groups)
3. The office must be notified seven days in advance of a change in your scheduled meeting time or area requested.
4. You will be notified seven days in advance if your area will not be available for your use.
5. All groups are to remain in their assigned areas and all doors to other areas are to remain closed, whether or not locked.
- 6. All groups will be responsible to reset the area to the way it was found. The area used for your activities should be vacuumed and trash should be carried out to the dumpster.**
7. There is to be no running or other boisterous activities in the Church building.
8. Every organization or group is responsible for and must report to the Church office any damage to Church property.
9. Noise, be it music or otherwise, must be kept at a level as to not disturb other persons using the Church facilities.
- 10. All lights are to be turned off and all doors closed and outer doors locked upon leaving the building.**
11. There are to be no alcoholic beverages on Church property and food and drink is to be taken in only designated areas. Non designated area is the Sanctuary.
12. No smoking within this facility.