

Our Lady of Perpetual Help Parish
Pastoral Council Minutes
April 5, 2011

Present: Father Arnold, Father McLean, Chuck Steele, Clem Purcell, Pete Gobell, Rachel Barron, Maureen Roche, Art Minadeo, Bernie O'Neill, Barb Smith, Bill Sharp, Jennifer Schuberth and Lisa Sliker (ex-officio)

Absent: Adam Novotny

Opening Prayer: Father Arnold offered the opening prayer.

Review and Approval of Minutes: The Minutes for the March 15, 2011 meeting were approved.

Pastor's Report:

1. OLPH School:

- a. Search for New Principal:** All candidates have been interviewed and we are waiting for approval from the Archdiocese before Father Arnold makes the final selection.
- b. Enrollment:** There is presently a waiting list for the 6th and 7th grades. As a result of the closing of Woodmont Academy, OLPH School will be gaining some students. The budget for the coming year has been prepared and the hope is that enrollment will exceed what has budgeted for.

- 2. Parish Land Sale:** We are still waiting for a final meeting with the Archdiocese. Father met with Jon Smith and Bill Glover, the Parish Corporators, this week. They still do not feel that we have closure with respect to the shortfall regarding the purchase of Parcel A and would like at least acknowledgement of partial responsibility by the Archdiocese.

Committee Reports:

- 1. Finance Committee:** Chuck reported that the Finance Committee is forecasting an operating budget surplus by the end of the year. The operating budget will be finished on time and will be presented to the Council and Father. Chuck asked those in charge of the religious education ministries if they were satisfied with their funding for the coming year and had been advised they all said yes. Father Arnold asked Lisa to send to the Pastoral Council her spreadsheet showing the capital budget shortfall based on present committed expenses and Capital Campaign receivables and projected future receivables.
- 2. Nominating Committee:** Bernie reported that the committee had two conference calls to discuss the upcoming election. The following dates were determined:
 - a.** Announcements in bulletin and before masses requesting interested parishioners to come forward – April 16th and 23rd
 - b.** Candidates identified - April 26th
 - c.** Candidates invited to attend Pastoral Council meeting – May 3rd
 - d.** Pictures/bios finalized – May 6th
 - e.** Candidate bios available in bulletin – May 14th
 - f.** Candidate Elections - May 21st and 22nd

Adam, Bernie and Bill will not be seeking re-election. Rachel is up for re-election. It was decided that the Parish will vote for 3 of the candidates and Father Arnold will appoint the fourth

as provided for in the Pastoral Council Constitution. The Nominating Committee would like to get the candidates together ahead of time to discuss the expectations and have them attend the May Pastoral Council meeting. As of this point, there are two interested candidates; Marty Kersse and Tom Kiefer. Father Arnold suggested advertising for the positions.

3. **Hospitality Committee (Information Table):** Lisa reported that she contacted the school about including information on the table and she is waiting to hear back from them. The other items that we plan to include are the list of Parish Ministries, New Parishioner packets and the sign-up sheet for the parish pictorial directory. Chuck recommended that an announcement be made before mass about the table in the back. The table will be staffed by Barb and Lisa after the 9:00 and 11:00 masses on April 10th. Jennifer wants to advertise the Friday night dinners. She'll prepare a write-up to give to Barb by Thursday to make copies for the table.
4. **Spring Clean Up:** Chuck reported that 57 people showed up for the spring clean up, including Girl Scouts and Cub Scouts.

Status Reports:

1. **Calendar Highlights:** Rachel prepared the April 2011 – OLPH Calendar Highlights which will be displayed on the Information Table, on the website and will be sent out in an e-mail blast.
2. **Development Program (ISPD) Status Report:** Laura reported that she is not getting return calls from Jim and Valerie from St. Mary of the Mills who were supposed to meet with the Pastoral Council and the School Board in April. If she does not receive a call soon, Laura, Lisa, Lori and Zulma will get together to discuss the next step.
3. **Young Adult Ministry Status Report:** Rachel met with Erin White to discuss future meetings and ways to inform possible interested people about upcoming events. There are a few activities scheduled in the area for May (not hosted by OLPH). Father Arnold discussed a program entitled "Hearts on Fire – Living Faith in Daily Life with the Spiritual Exercises of St. Ignatius of Loyola". OLPH will be hosting this retreat for young adults on Friday July 8th (beginning at 6:00) and Saturday July 9th (ending after the 4:30 mass). It will take place in Harrison Hall. It will be run by a group of young Jesuits and will include the Jesuit Mission Band. We will be required to supply a service team of young adults to do the physical set up and the parish was asked to make a donation in kind.
4. **Haiti Project:** Rachel reported that she put out a challenge to the parish to drink only water for two weeks and donate the money saved to our Partner Parish in Haiti, Our Lady of the Nativity. Donations will be collected at masses this weekend (placed in a 5 gallon water jug). Prayer cards should arrive in time to be handed out after the masses. She asked everyone to check out the Facebook page for Our Lady of the Nativity. She is also asking for donations of musical instruments for the school. The Archdiocese is planning a trip to Haiti for 8 youth from July 9th through July 16th. The application deadline was last Friday.
5. **Archdiocese Pilgrimage:** The 2011 Archdiocesan Pilgrimage will take place on Saturday, May 7th from 9:00a.m. to 4:00 p.m. at The Basilica of the National Shrine of the Immaculate Conception in Washington, D.C. The theme will be "The many faces of Mary". There will be a bus available to transport people from OLPH to D.C. The cost of bus will be approximately \$10.00 per person. All attendees will gather in the upper church at 10:00; the closing mass will be at 3:00. Chuck asked that as many Pastoral Council members as possible attend.

- 6. Pictorial Directory:** Lisa reported that sign ups will be from May 8th until May 28th. Pictures will be taken on May 31st and June 20th.

New Business:

- 1. Ushers/Greeters Meeting (April 14):** The Ministry sub-committee of the Hospitality Committee has scheduled a meeting on April 14th for current and prospective ushers and greeters. Because many of our ushers have been helping for years and would like to retire, we are looking for some new, younger parishioners to help out. We are also in need of more greeters. Presently we have an average of two greeters per mass which is not enough to cover all of our entrances. The April 14th meeting will be led by Father Arnold, Jim Higgins (Head Usher) and Tim Trask (Greeters Chair) to encourage more cooperation between Ushers and Greeters, provide orientation for both groups and give prospective members an opportunity to learn about these two ministries. Chuck encouraged the Pastoral Council to attend in support of the effort.
- 2. Fulfilling Ministry Obligations:** Chuck reported that there have been too many instances of missing obligations. Father recommended a reminder e-mail to be sent out 5 days prior to mass. Bill suggested all EMs check at the mass to see if they are needed. A suggestion was made that there be one EM acting as a captain. Father suggested that he meet with a group of EMs to work out a procedure for designating a captain.

Father McLean's Observations: Father spoke of St. Vincent Ferrer whose Feast day is today. He shared that St. Vincent Ferrer had a vision of the Lord Jesus touching him on the face and thereafter there was a mark on his face.

Next Meeting: The next meeting is scheduled for May 3rd.

Closing Prayer: The closing prayer was given by Father McLean.