

**Our Lady of Perpetual Help Parish**  
**Pastoral Council Minutes**  
**April 4, 2010**

**Present:** Father McLean, Chuck Steele, Art Minadeo, Laura Randazzo, Adam Novotny, Barb Smith, Bernie O'Neill, Lisa Sliker and Jackie Pellegrino

**Absent:** Father Arnold, Bill Sharp and Crissy Reid

**Opening Prayer:** The opening prayer was given by Father McLean.

**Review and Approval of Minutes:** The Minutes for the March 2, 2010 meeting were approved.

**Pastor's Report:** Father Arnold was visiting with a sick parishioner in the hospital and was not able to attend the meeting. Therefore, no report was presented.

**Status Reports:**

- 1. Parish Census/ Master Email Address List:** Lisa reported that approximately 3,000 packets were prepared. Distribution began on Easter weekend and will continue for the next two weekends. She stated that quite a few updates have been made thus far. A list of user limitations is being presented to the software provider. Volunteers are still needed for the distribution tables and later for administrative work.
- 2. Nomination process:** Laura reported that calls are still being made to possible candidates. There are three who are definitely interested (including Chuck and Art) and three who are considering running. A list of additional names of possible candidates was distributed and Council members were asked to sign up to place calls to these parishioners.
- 2. Bishop Rozanski's rescheduled visit:** Bishop Rozanski's visit has been rescheduled for April 12<sup>th</sup>. His Pastoral Associate, Anne, will be accompanying him. The members of the Finance Committee were asked to submit bios but the Pastoral Council and the staff were not asked to prepare anything. Adam organized a list of all of the programs and activities that are happening in our parish under the direction of Father Arnold which he will present to the Bishop during his visit.
- 3. Parish Roundtable:** Chuck reported that Fr. Arnold gave him a list of four dates that would possibly work for the roundtable: 4/15, 4/19, 4/22 and 4/26. It was agreed that 4/19 was the best date. Chuck will speak with Scott O'Leary to confirm his availability on 4/19.
- 4. Finance Committee Report:** Chuck provided the Statement of Operations for July – February, 2010 to the Pastoral Council members. Art raised the concern that the offertory income was used in the past to pay for capital expenses. The offertory

income is taxed by the archdiocese, at a 13% rate and the capital income is not taxed by the archdiocese. Art asked the finance committee to address the various accounting aspects with respect to transferring funds between operating account and capital expense accounts. Based on the answers to the accounting questions, Art will propose a strategy to avoid paying archdiocese tax on funds spent for capital expense.

**5.**

Chuck also stated the following:

- a. The school budget is balanced for next year.
- b. The parish budget is underway and should be presented in a timely manner.
- c. Cindy Scarfo-Fisher agreed to be the finance committee liaison to the school board.
- d. Rob Biagiotti of the finance committee agreed to be the liaison to the facilities committee.

There was a discussion about concerns for the school, given the fact that OLPH was not designated as a receiving school which would put our numbers lower in the future than the schools that were designated as receiving schools.

Laura shared that a large appeal to OLPH school is the Marian Program. She stated that there is a desire to expand the program but the funding is not there yet.

**Discussion Items:**

- 1. Hospitality Committee:** Laura reported that Christine Fontana, who had initially agreed to chair the Hospitality Committee, can no longer take on this position because of family commitments. Laura recommended Jackie Pellegrino for this position and Chuck recommended Crissy Reid. Jackie will take this into consideration and Chuck will contact Crissy. Chuck also proposed that Art Minadeo chair the Mass Ministry Committee. Art will consider and advise of his decision.
- 2. Parish Picnic:** Lisa suggested that the date of the picnic be changed to June 6<sup>th</sup> to avoid scheduling conflicts in the parish. The board approved the date change. Since the notice has already been placed in the bulletin, there will have to be a retraction.
- 3. Interiors Committee:** Lisa reported that work to the interior of the church is scheduled to commence on June 14<sup>th</sup>. The following changes are being made:
  - \*Existing carpet to be replaced with carpet tiles
  - \*Modifications to be made to the sanctuary, taking into consideration handicap accessibility
  - \*Replacement of existing cushions on the pews and kneelers

\*Reconfiguration of the choir area

Lisa stated that the selections will be made in the near future. Monsignor Jaskot approved the renovations.

There was a discussion about maintaining the condition of the new carpets and pew cushions for as long as possible by not allowing food or drinks in the church. Methods of enforcement were discussed and it was suggested that an announcement be made during mass that those requiring food or drinks should move to the cry room.

4. **New Corporators:** Chuck reported that our new corporators are Jon Smith and Bill Glover and that our past corporators were Ed Hoye and Rich Rector. Since Ed Hoye was a corporator for many years, it was suggested that he be recognized for his work.
5. **Mission Statement:** Chuck pointed out that the Mission Statement was in the bulletin this week and that it was well received.

**Closing Prayer:** Father McLean offered the closing prayer.