

**Our Lady of Perpetual Help
Pastoral Council Minutes
November 3, 2009**

Present: Fr. McLean, Chuck Steele, Lisa Sliker, Art Minadeo, Bill Sharp, Crissy Reid, Jackie Pellegrino, Adam Novotny, Laura Randazzo, Bernie O'Neill and Barb Smith

Absent: Father Arnold

Opening Prayer: The opening prayer was given by Fr. McLean.

Review and Approval of Minutes: The Minutes for the October 6th meeting were approved.

Pastor's Report (provided by e-mail from Fr. Arnold to Chuck):

1. **Parish Census:** Fr. Arnold relayed that he is anxious to get things going with the census and expressed the need to have reliable data on our parishioners and their interests.
2. **Mission Statement:** Fr. was pleased with the progress that has been made with the revision of our Mission Statement and with Lisa's comments, including the emphasis on the family/community aspect of our parish.
3. **Parish Roundtable:** Fr. Arnold thought that the proposal from Scott O'Leary (attached) was a good summary of the purpose, goals and benefits of the Parish Roundtable. He pointed out that he would see it as a "means of facilitating communication between parish groups and ministries" and that the Roundtable should not be a "fundraising arm of the parish".
4. **Land Sale:** Fr. Arnold asked Chuck to let the Council know that, "given the current housing and land market, we are preparing to deal with some possible changes in regard to the original contract." Fr. is planning to meet with the County and will provide an update in the near future.

Committee Reports:

1. **Finance Committee:** Chuck provided the Council with the Statement of Operations from July – September, 2009.

Discussion/Comments on October 24th Events:

1. **Pastoral Leaders Orientation at St. John the Evangelist Catholic Church:**
 - a. **Parish Pastoral Council session:** There was a favorable response from the Council.
 - b. **Finance Committee session:** Cindy Scarfo-Fisher attended this session but Chuck did not have a chance to get her comments.
 - c. **Parish Corporators session:** Father McLean attended this session that was lead by Diane Barr. He said it was very informative.

2. **Retreat:**

- a. **Mission Statement:** Great progress was made at the Retreat with respect to developing a true Mission Statement for OLPH. Chuck recommended that the team that initially worked on the Mission Statement meet once again to take Lisa's thoughts into consideration and to develop a final Mission Statement to be submitted at the January, 2010 meeting.
- b. **Organization of the Retreat:** Everyone agreed that Adam and Fr. Arnold did a wonderful job of organizing the Retreat and keeping it very spiritual.

Roundtable Proposal:

1. **Role of the Council and Action Needed:** Chuck and Bill are to get together with Scott O'Leary to discuss the Council's role and any action that needs to be taken at this time. The Council agreed that the roundtable will be a way to avoid planning conflicts. Chuck pointed out that there is a scheduling calendar available on the OLPH website but that it is not being used very effectively.

Parish Census/Compilation of Master E-mail List: Chuck stated that there is a kick-off meeting scheduled for next week, 11/10/09, with those attending being Lisa Sliker, Crissy Reid, Bill Glover and a member of Bill's staff. The plan for the Parish is to take the current information that is available at OLPH and transfer it to a ParishSOFT database. This software will allow our parishioners to update their information on-line and will synchronize with the Archdiocese information.

Hospitality Committee: Jackie stated that Larry Schuberth may be interested in being a part of a hospitality committee. Chuck expressed the need to have a set of guidelines. Lisa stated that she shadowed at a church that has a structure in-line for a hospitality committee. She is meeting with them again on November 17th and will get their information and pass it along to Jackie.

Facilities Committee Proposal: Chuck submitted a Facilities Committee proposal (attached) to include the following Sub-Committees (to be overseen by Tom Gregorini):

1. **Building Maintenance:** To be chaired by Tom Gregorini
2. **Grounds Maintenance:** To be chaired by Sue Steele
3. **Cemetery Maintenance:** To be chaired by Bill Donohue
4. **Capital Improvements:** Matt Shanley was recommended by Todd Arterburn as a possible chair for this Committee.

Next meeting date/time/location: Chuck moved to cancel the December meeting and invited the Pastoral Council to a light supper at his house in lieu of that meeting. All were in favor.

Closing Prayer: Fr. McLean offered the closing prayer.