

## **Driver logs**

### **Introduction - Driver logs**

Keeping a record of duty status is one of the tasks a driver performs on a daily basis. Making sure it is legal and current can at times be difficult and/or confusing.

This training program will review the basics of keeping an accurate, legal, and current driver's log.

## **Objective - Driver logs**

1. Drivers must understand who must follow the hours of service regulations.
2. Drivers must know what information is required on the graph grid.
3. Drivers must know what 11 items must appear on all logs.
4. Drivers must understand the log keeping responsibilities required by the regulations.
5. Drivers must understand both driver and company record retention requirements.

## **Post-training documentation**

Make sure:

- each employee signs a statement that they have received this training. You can use the quiz provided with this topic as a vehicle for doing this.
- you keep in your files the drivers' signed receipt of educational materials/training.

## Outline - Driver logs

1. Discuss who must follow the hours of service regulations.

**Content:** All motor carriers, drivers, and commercial motor vehicles that transport property or passengers in interstate commerce must follow the hours of service regulations.

A commercial motor vehicle is defined in Part 390 of the Federal Motor Carrier Safety Regulations (FMCSR) as:

- \* having a gross vehicle weight rating or gross combination weight rating of 10,001 pounds (4,537 kilograms) or more;
- \* designed to transport 16 or more passengers including the driver;
- \* designed to transport between 9 and 15 passengers (including the driver) for direct compensation and being operated beyond a 75 air-mile radius from the driver's normal work-reporting location; or
- \* transporting hazardous materials in a type and quantity which require placarding.

There are some exceptions. Details on exceptions can be found in Part 395 of the FMCSRs.

Many states also have hours of service requirements that apply to intrastate operations within that specific state. State requirements may match federal requirements in whole or in part.

**Notes:** Distribute a copy of the FMCSRs to each of your drivers. Use the FMCSRs throughout your training session to reference certain regulations.

### Exercises:

2. Discuss the information that is required on the graph grid.

**Content:** Each motor carrier must require every driver to record his/her duty status for each 24-hour period.

The driver's record of duty status must be recorded on a graph grid that includes the following types of duty:

1. Off duty. A driver may log off duty when he/she is relieved of responsibility for his/her job. (days off, vacation days)
2. Sleeper berth. A driver may log time he/she actually spends in a sleeper berth which meets the requirements set forth in Sec. 393.76 of the FMCSRs.
3. Driving. A driver must log all time spent at the driving controls of a commercial motor vehicle in operation.
4. On duty (not driving). A driver is on duty whenever he/she is required to be ready for work. All on-vehicle time (except sleeper berth) is considered on-duty time.

On duty time includes:

- \* all time at a plant, terminal, facility, or other property of a motor carrier or shipper, or on any public property, waiting to be dispatched, unless the driver has been relieved from duty by the motor carrier;
- \* all time inspecting equipment as required by Sec. 392.7 and Sec. 392.8 or otherwise inspecting, servicing,

or conditioning any motor vehicle at any time;

\* all driving time (defined as all time spent at the controls of a commercial motor vehicle in operation);

\* all time, other than driving time, in or upon any commercial motor vehicle except time spent resting in a sleeper berth;

\* all time loading or unloading a commercial motor vehicle, supervising, or assisting in the loading or unloading, attending a commercial motor vehicle being loaded or unloaded, remaining in readiness to operate the commercial motor vehicle, or in giving or receiving receipts for shipments loaded or unloaded;

\* all time repairing, obtaining assistance, or remaining in attendance upon a disabled commercial motor vehicle;

\* all time spent providing a breath sample or urine specimen, including travel time to and from the collection site, in order to comply with drug and alcohol testing requirements of Part 382 when directed by a motor carrier;

\* performing any other work in the capacity, employ, or service of a motor carrier; and

\* performing any compensated work for a person who is not a motor carrier.

**Notes:** Drivers need to understand the definitions of on-duty time and driving time. Have your drivers look up the definitions in Sec. 395.2 of the FMCSRs.

### Exercises:

3. Discuss the 11 items that must appear on all logs.

**Content:** Each motor carrier must require every driver to record his/her duty status for each 24-hour period.

The form used must include a vertical or horizontal graph grid and the following information:

\* date;

\* total miles driven today;

\* truck or tractor and trailer number;

\* carrier's name;

\* 24-hour period starting time (selected by the driver's home terminal);

\* driver's signature/certification;

\* main office address;

\* remarks;

\* co-driver's name (if applicable);

\* total hours in each duty status (at end of grid); and

\* shipping document number(s), or shipper name and commodity.

When a driver begins to fill out a log book, some of the items can be entered immediately, with the rest being filled out as the day progresses.

To start, the following items should be filled in:

\* date;

\* truck or tractor and trailer number;

\* carrier's name;

\* main office address;

- \* co-driver's name (if applicable); and
- \* shipping document number(s), or shipper name and commodity.

**Notes:** Visuals can make or break this portion of your session. Use an overhead of a log book sheet, an illustration of a log book sheet on a dry erase board, or distribute a log book sheet to each of your drivers so you can point out all of the required items. Use the Your Daily Log Duty Status handout in this training program to help illustrate the required items.

**Exercises:**

4. Discuss the log keeping responsibilities required by the regulations.

**Content:** According to the regulations, drivers have several specific log keeping responsibilities including:

1. Entries must be current to the last change of duty status.
2. The name of the city, town, or village, with state abbreviation where each change of duty status occurred must be recorded in the remarks section of the log.
3. Entries must be legible and in the driver's own handwriting.
4. Entries should include all 11 of the required items listed earlier in this program.
5. Entries on the log should be made using the time standard in effect at the driver's home terminal.
6. Entries for multiple days off or vacations may be consolidated onto a single log form, as long as the inclusive dates are clearly shown.
7. Entries must be done in duplicate.

**Notes:** Refer to Sec. 395.8 of the FMCSRs when covering this portion of your training session. Again, the use of overheads or a dry erase board can be helpful in illustrating the requirements.

**Exercises:**

5. Discuss driver and company record retention requirements.

**Content:** The driver must submit the original record of duty status to his/her motor carrier within 13 days of completion.

The driver must keep a copy of each record for the previous 7 consecutive days. These copies, along with the original record for the current day, are to be in his/her possession and available for inspection while on duty.

The carrier must keep records of duty status, along with all supporting documents at its principal place of business for a period of 6 months from the date of receipt.

The carrier may keep records of duty status for each calendar month at the driver's home terminal until the 20th day of the next month. At that time the records must be forwarded to the carrier's principal place of business.

**Notes:** Stress the importance of keeping accurate records of duty status and turning completed records in to your company in a timely manner. Distribute a copy of your company policy on this topic.

Conclude your session by entertaining questions or comments from your drivers.

**Exercises:**

## Exercise - Driver logs

### 1. Driver logs.

**Content:** Objective: The objective of this exercise is to give your drivers practice in filling out an accurate and legal log book.

Instructions: Make copies of the Log Book Exercise handout and distribute them to your students. Give your students as much time as necessary to read the scenario and complete the exercise. Then ask for volunteers to share their answers

## Quiz - Driver logs

1. You must follow the hours of service regulations if your vehicle has a gross vehicle weight rating (GVWR) or gross combination weight rating (GCWR) of:
  - a. 8,001 pounds or more.
  - b. 9,001 pounds or more.
  - c. 10,001 pounds or more.
  - d. 26,001 pounds or more.

**Answer:**

2. Sleeper berth is not included on a log book graph grid.
  - a. True.
  - b. False.

**Answer:**

3. On-duty time includes:
  - a. Performing any compensated work for any nonmotor carrier entity.
  - b. All time repairing, obtaining assistance, or remaining in attendance upon a disabled commercial motor vehicle.
  - c. All time at a carrier or shipper plant, terminal, facility, or other property, or on any public property, waiting to be dispatched, unless you have been relieved from duty by your motor carrier.
  - d. All of the above.

**Answer:**

4. All entries in your log book must be current to the last change of duty status.
  - a. True.
  - b. False.

**Answer:**

5. It is permissible for others to make entries in your log book to help you keep your log book current.
  - a. True.
  - b. False.

**Answer:**



6. You must keep a copy of the last \_\_\_\_\_days worth of logs as well as the current day's log.
- a. 0
  - b. 5
  - c. 7
  - d. 14

**Answer:**

7. Your company must keep records of duty status along with all supporting documents for at least \_\_\_\_month(s) from the date of receipt.
- a. 0
  - b. 1
  - c. 3
  - d. 6

**Answer:**

8. What piece of information is not required on a record of duty status?
- a. Supervisor's name.
  - b. Date.
  - c. Main office address.
  - d. Carrier's name.

**Answer:**

9. What piece of information is required on a record of duty status?
- a. Total miles driven today.
  - b. Driver's signature.
  - c. Truck or tractor and trailer number.
  - d. All of the above.

**Answer:**

10. All time spent providing a breath sample or urine specimen, including travel time to and from the collection site, in order to comply with drug and alcohol testing requirements is considered on-duty time.
- a. True.
  - b. False.

**Answer:**

## Quiz - Driver logs

1. You must follow the hours of service regulations if your vehicle has a gross vehicle weight rating (GVWR) or gross combination weight rating (GCWR) of:
  - a. 8,001 pounds or more.
  - b. 9,001 pounds or more.
  - c. 10,001 pounds or more.
  - d. 26,001 pounds or more.

**Answer:** c. 10,001 pounds or more.

2. Sleeper berth is not included on a log book graph grid.
  - a. True.
  - b. False.

**Answer:** b. False.

3. On-duty time includes:
  - a. Performing any compensated work for any nonmotor carrier entity.
  - b. All time repairing, obtaining assistance, or remaining in attendance upon a disabled commercial motor vehicle.
  - c. All time at a carrier or shipper plant, terminal, facility, or other property, or on any public property, waiting to be dispatched, unless you have been relieved from duty by your motor carrier.
  - d. All of the above.

**Answer:** d. All of the above.

4. All entries in your log book must be current to the last change of duty status.
  - a. True.
  - b. False.

**Answer:** a. True.

5. It is permissible for others to make entries in your log book to help you keep your log book current.
  - a. True.
  - b. False.

**Answer:** b. False.

6. You must keep a copy of the last \_\_\_\_\_days worth of logs as well as the current day's log.
- a. 0
  - b. 5
  - c. 7
  - d. 14

**Answer:** c. 7

7. Your company must keep records of duty status along with all supporting documents for at least \_\_\_\_month(s) from the date of receipt.
- a. 0
  - b. 1
  - c. 3
  - d. 6

**Answer:** d. 6

8. What piece of information is not required on a record of duty status?
- a. Supervisor's name.
  - b. Date.
  - c. Main office address.
  - d. Carrier's name.

**Answer:** a. Supervisor's name.

9. What piece of information is required on a record of duty status?
- a. Total miles driven today.
  - b. Driver's signature.
  - c. Truck or tractor and trailer number.
  - d. All of the above.

**Answer:** d. All of the above.

10. All time spent providing a breath sample or urine specimen, including travel time to and from the collection site, in order to comply with drug and alcohol testing requirements is considered on-duty time.

- a. True.
- b. False.

**Answer:** a. True.

## Quiz - Driver logs

1. Usted debe seguir los reglamentos de horas de servicio si su vehículo tiene una tasación de peso bruto (GVWR en inglés) o una tasación de peso bruto de combinación (GCWR en inglés) de:
  - a. 8,001 libras o más.
  - b. 9,001 libras o más.
  - c. 10,001 libras o más.
  - d. 26,001 libras o más.

**Answer:**

2. La litera o dormitorio no está incluido en gráfico del reporte diario.
  - a. Verdadero.
  - b. Falso.

**Answer:**

3. El tiempo trabajando o en servicio incluye:
  - a. Hacer cualquier trabajo pagado para cualquier entidad transportadora no-a-motor.
  - b. Todo el tiempo necesario para reparaciones, conseguir ayuda, o quedándose en vigilancia de un vehículo a motor averiado.
  - c. Todo el tiempo que se pasa en la planta, el terminal, la instalación, u otra propiedad, o cualquier propiedad pública del transportista o embarcador, o esperando a que le despachen hasta que le releve del trabajo su empresa de transportes.
  - d. Todo lo de arriba.

**Answer:**

4. Todos los apuntes en su reporte diario deben estar actualizados hasta su último cambio de estatus de servicio.
  - a. Verdadero.
  - b. Falso.

**Answer:**

5. Es permitido que otros hagan apuntes en su reporte diario del chofer para mantener actualizado a su reporte diario.
- a. Verdadero.
  - b. Falso.

**Answer:**

6. Usted debe guardar una copia de los \_\_\_\_\_ últimos días de reportes diarios del chofer al igual que el reporte diario del presente día.
- a. 0
  - b. 5
  - c. 7
  - d. 14

**Answer:**

7. Su compañía debe guardar el registro de estatus de servicio al igual que los documentos que lo respalden por lo menos por \_\_\_\_\_mes/es de la fecha de su recibo.
- a. 0
  - b. 1
  - c. 3
  - d. 6

**Answer:**

8. ¿Cuál es la información que no requiere estar en el registro del estatus de servicio?
- a. nombre del supervisor.
  - b. fecha.
  - c. la dirección de la oficina principal.
  - d. el nombre de la empresa de transportes.

**Answer:**

9. ¿Cuál es la información requerida en el registro de estatus de servicio?

- a. el número total de millas manejadas hoy.
- b. la firma del chofer.
- c. el número del camión remolcador y del remolque (trailer).
- d. Todo lo de arriba.

**Answer:**

10. Todo el tiempo que se toma para dar una muestra del aliento o un espécimen de orina, incluso el tiempo tomado en viajar a y desde el lugar de colección, para cumplir con los requisitos de pruebas de drogas o alcohol, se considera tiempo trabajando o en servicio.

- a. Verdadero.
- b. Falso.

**Answer:**



## Quiz - Driver logs

1. Usted debe seguir los reglamentos de horas de servicio si su vehículo tiene una tasación de peso bruto (GVWR en inglés) o una tasación de peso bruto de combinación (GCWR en inglés) de:
  - a. 8,001 libras o más.
  - b. 9,001 libras o más.
  - c. 10,001 libras o más.
  - d. 26,001 libras o más.

**Answer:** c. 10,001 libras o más.

2. La litera o dormitorio no está incluido en gráfico del reporte diario.
  - a. Verdadero.
  - b. Falso.

**Answer:** b. Falso.

3. El tiempo trabajando o en servicio incluye:
  - a. Hacer cualquier trabajo pagado para cualquier entidad transportadora no-a-motor.
  - b. Todo el tiempo necesario para reparaciones, conseguir ayuda, o quedándose en vigilancia de un vehículo a motor averiado.
  - c. Todo el tiempo que se pasa en la planta, el terminal, la instalación, u otra propiedad, o cualquier propiedad pública del transportista o embarcador, o esperando a que le despachen hasta que le releve del trabajo su empresa de transportes.
  - d. Todo lo de arriba.

**Answer:** d. Todo lo de arriba.

4. Todos los apuntes en su reporte diario deben estar actualizados hasta su último cambio de estatus de servicio.
  - a. Verdadero.
  - b. Falso.

**Answer:** a. Verdadero.

5. Es permitido que otros hagan apuntes en su reporte diario del chofer para mantener actualizado a su reporte diario.
- a. Verdadero.
  - b. Falso.

**Answer:** b. Falso.

6. Usted debe guardar una copia de los \_\_\_\_\_ últimos días de reportes diarios del chofer al igual que el reporte diario del presente día.
- a. 0
  - b. 5
  - c. 7
  - d. 14

**Answer:** c. 7

7. Su compañía debe guardar el registro de estatus de servicio al igual que los documentos que lo respalden por lo menos por \_\_\_\_\_mes/es de la fecha de su recibo.
- a. 0
  - b. 1
  - c. 3
  - d. 6

**Answer:** d. 6

8. ¿Cuál es la información que no requiere estar en el registro del estatus de servicio?
- a. nombre del supervisor.
  - b. fecha.
  - c. la dirección de la oficina principal.
  - d. el nombre de la empresa de transportes.

**Answer:** a. nombre del supervisor.

9. ¿Cuál es la información requerida en el registro de estatus de servicio?

- a. el número total de millas manejadas hoy.
- b. la firma del chofer.
- c. el número del camión remolcador y del remolque (trailer).
- d. Todo lo de arriba.

**Answer:** d. Todo lo de arriba.

10. Todo el tiempo que se toma para dar una muestra del aliento o un espécimen de orina, incluso el tiempo tomado en viajar a y desde el lugar de colección, para cumplir con los requisitos de pruebas de drogas o alcohol, se considera tiempo trabajando o en servicio.

- a. Verdadero.
- b. Falso.

**Answer:** a. Verdadero.

## Handouts - Driver logs

### Your Daily Log – Duty Status Report

In order to be in compliance with the Hours of Service rules you must keep track of your hours. Your company had the option to select the format that best suits its operation. One of the most popular formats is a driver's "log book" such as the page shown below. No matter which form your company chooses to use, certain items (see below) must be included.

**DRIVER'S DUTY STATUS RECORD**

MO: \_\_\_\_\_ DAY: \_\_\_\_\_ YEAR: \_\_\_\_\_

\_\_\_\_\_  
(TOTAL MILES DRIVING TODAY)

\_\_\_\_\_  
(TRUCK/TRACTOR AND TRAILER NUMBERS)

\_\_\_\_\_  
(NAME OF CARRIER OR COMPANY)

\_\_\_\_\_  
(DRIVER'S SIGNATURE IN FULL)

\_\_\_\_\_  
(MAIN OFFICE ADDRESS)

\_\_\_\_\_  
(NAME OF CO-DRIVER)

	MO:	NOON	1	2	3	4	5	6	7	8	9	10	11	NOON	1	2	3	4	5	6	7	8	9	10	11	TOTAL HOURS
1: OFF DUTY																										
2: SLEEPER BERTH																										
3: DRIVING																										
4: ON DUTY (NOT DRIVING)																										

REMARKS  
SHIPPING DOCUMENT(S):  
\_\_\_\_\_  
Shipper & Commodity: \_\_\_\_\_

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**Annotations:**

- The date
- Total miles driving today
- Name of carrier
- Carrier's main office address
- 24-hour period starting time selected by your company
- Shipping document number(s), or name of shipper and commodity
- Truck/tractor and trailer numbers
- Driver's signature/certification
- Name of co-driver
- Total hours

A vertical or horizontal graph grid with a remarks section.

## Handouts - Driver logs

### Your Daily Log - Duty Status Report

#### Su reporte de registro diario - Estado de trabajo

Para cumplir con las reglas de Horas de Servicio usted debe marcar sus horas. Su compañía tiene la opción de seleccionar el formato mejor que encaja con su operación. Uno de los formatos es el "log book" (libro de registro) del chofer como el que aparece abajo. No importa el formulario que su empleador escoja, hay ciertos puntos (véase abajo) que tienen que estar incluidos.

**Record De Estado Del Trabajo Del Chofer**

**Millas Totales Manejadas Hoy Día**

**Nombre Del Chofer O Transportador**

**Dirección De La Oficina Principal**

**Sin Trabajar**

**En La Cama O Litera Del Camión**

**Manejando**

**Trabajando (Sin Manejar)**

**Observaciones**

**Conocimiento De Embarque O Manifiesto**

**Embarcador y Artículo**

**DRIVER'S DUTY STATUS RECORD**

Mes    Día    Año

\_\_\_\_/\_\_\_\_/\_\_\_\_

(MONTH) (DAY) (YEAR)

\_\_\_\_\_  
(TOTAL MILES DRIVING TODAY)

\_\_\_\_\_  
(NAME OF CARRIER OR CARRIERS)

\_\_\_\_\_  
(MAIN OFFICE ADDRESS)

\_\_\_\_\_  
(TRUCK/TRACTOR AND TRAILER NUMBERS)

\_\_\_\_\_  
(DRIVER'S SIGNATURE IN FULL)

\_\_\_\_\_  
(NAME OF CO-DRIVER)

	MID-NIGHT											NOON											TOTAL HOURS
	1	2	3	4	5	6	7	8	9	10	11	1	2	3	4	5	6	7	8	9	10	11	
1: OFF DUTY																							
2: SLEEPER BERTH																							
3: DRIVING																							
4: ON DUTY (NOT DRIVING)																							

**REMARKS**

SHIPPING DOCUMENTS:

BL, or Manifest No. \_\_\_\_\_

Shipper & Commodity \_\_\_\_\_

**Media Noche**

**Número Del Camión Remolcador Y Remolque**

**Firma Completa Del Chofer**

**Nombre Del Otro Chofer**

**Horas Totales**

**Documentos De Embarque**

## Handouts - Driver logs

### Log Book Exercise

In this exercise, you are to complete a daily log form for a 24-hour period based on the details listed below.

- Your carrier is Ed Write Trucking.
- Your main office address is Milwaukee, Wisconsin.
- You have written instructions authorizing one 60-minute break when you don't have to attend to the vehicle and the cargo.

You report to work at 7:00a.m. You are assigned Tractor #367 and Trailer #1680. Your assignment for the day is to deliver a sealed load of miscellaneous freight to Minneapolis, Minnesota.

After you review the shipping papers and trip instructions and conduct a pre-trip inspection, you are ready to be dispatched. The manifest number on the shipping papers is 248A and the shipper is Acme Goods.

At 8:00a.m. you are dispatched and on the road. You drive four hours straight and stop for lunch at noon at a restaurant in Eau Claire, Wisconsin. Company policy says you are off duty during this lunch break that ends at 1 p.m.

At 1:00p.m. you spend 30 minutes fueling and checking your vehicle.

You are on the road again at 1:30p.m. You arrive at the terminal at 4:00p.m. You traveled 340 miles for the day. You spend the next two hours unloading the trailer, finishing your paperwork, and conducting a post-trip inspection. At 6:00p.m. you are off duty and spend the night at a local hotel.

### DRIVER'S DUTY STATUS RECORD

\_\_\_\_\_  
 (MONTH) (DAY) (YEAR)

\_\_\_\_\_  
 (TOTAL MILES DRIVING TODAY)

\_\_\_\_\_  
 (TRUCK/TRACTOR AND TRAILER NUMBERS)

\_\_\_\_\_  
 (NAME OF CARRIER OR CARRIERS)

\_\_\_\_\_  
 (DRIVER'S SIGNATURE IN FULL)

\_\_\_\_\_  
 (MAIN OFFICE ADDRESS)

\_\_\_\_\_  
 (NAME OF CO-DRIVER)

	MED-NIGHT											NOON											TOTAL HOURS
	1	2	3	4	5	6	7	8	9	10	11	1	2	3	4	5	6	7	8	9	10	11	
1: OFF DUTY																							_____
2: SLEEPER BERTH																							_____
3: DRIVING																							_____
4: ON DUTY (NOT DRIVING)																							_____

**REMARKS** \_\_\_\_\_

SHIPPING DOCUMENTS: \_\_\_\_\_

B/L or Manifest No. \_\_\_\_\_

Shipper & Commodity \_\_\_\_\_

## Handouts - Driver logs

### Log Book Exercise

### Ejercicio del Registro Diario

En este ejercicio, usted debe completar el registro diario de un periodo de 24 horas basado en los detalles que aparecen abajo.

- Su transportador es Ed Write Trucking.
- Su oficina sede está en Milwaukee, Wisconsin.
- Usted ha recibido instrucciones autorizándole un descanso de 60-minutos donde usted no tiene que preocuparse del vehículo o su carga.

Se reporta a trabajar a las 7:00a.m. Le asignan el camión #367 y el remolque #1680. Su orden del día es de entregar una carga sellada de artículos mezclados a Minneapolis, Minnesota.

Después de que repasa y estudia los documentos de embarque y las instrucciones del viaje y conduce una inspección previa al viaje, está listo para que le despachen. El número de conocimiento de embarque de los documentos es 248A y el embarcador es Acme Goods.

A las 8:00a.m. le despachan y está en la carretera. Usted maneja cuatro horas y se detiene para almorzar a medio día en un restaurante en Eau Claire, Wisconsin. La política de la compañía dice que usted no está trabajando durante su hora de almuerzo y ésta termina a la 1 p.m.

A la 1:00p.m. usted toma 30 minutos para llenar de combustible y chequear su vehículo.

Usted está en la carretera otra vez a la 1:30p.m. Llega al terminal a las 4:00p.m. Ha viajado 340 millas por todo el día. Usted pasa las próximas dos horas descargando el remolque, y terminando de llenar sus documentos, y haciendo una inspección pos viaje. A las 6:00p.m. usted está ya sin trabajar y pasa la noche en un hotel local.



### DRIVER'S DUTY STATUS RECORD

\_\_\_\_\_  
 (MONTH) (DAY) (YEAR)

\_\_\_\_\_  
 (TOTAL MILES DRIVING TODAY)

\_\_\_\_\_  
 (TRUCK/TRACTOR AND TRAILER NUMBERS)

\_\_\_\_\_  
 (NAME OF CARRIER OR CARRIERS)

\_\_\_\_\_  
 (DRIVER'S SIGNATURE IN FULL)

\_\_\_\_\_  
 (MAIN OFFICE ADDRESS)

\_\_\_\_\_  
 (NAME OF CO-DRIVER)

	MID-NIGHT	1	2	3	4	5	6	7	8	9	10	11	NOON	1	2	3	4	5	6	7	8	9	10	11	TOTAL HOURS
1: OFF DUTY																									
2: SLEEPER BERTH																									
3: DRIVING																									
4: ON DUTY (NOT DRIVING)																									

**REMARKS**

SHIPPING DOCUMENTS:

B/L or Manifest No. \_\_\_\_\_

Shipper & Commodity \_\_\_\_\_