

CASSIX September 21, 2018 MINUTES

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Item	Sub-item	Topic	Discussion/Comments	Lead / Action Items
1.0		<ul style="list-style-type: none"> - Call to Order by CASSIX Chair Darryl Seguin - Welcome & Introductions - Additions to the Agenda 	<ul style="list-style-type: none"> ● Meeting called to order at 9 am ● Roger joined us electronically from Prairie Rose ● Kurt Sacher - President here ● Lorianne Tenove - joined Alberta Ed as FNMI Field Service Ed Manager ● Round Table Introductions ● Additions to the agenda - none 	
2.0		CASSIX Executive Reports		
	a.	President – Review Darryl Seguin (Livingstone Range)	<ul style="list-style-type: none"> ● Darryl had a meeting with Barry and zone presidents ● a second VP nomination will be coming up in March 2019 <ul style="list-style-type: none"> ○ recap of CASSIX procedure of nominations 	
	b.	Treasurer – Kal Koch (Prairie Rose)	<ul style="list-style-type: none"> ● see attachment - Financial ledger - Kal reviewed 	
	c.	Secretary – Rhae-Ann Holoien (Grasslands)	<ul style="list-style-type: none"> ● Minutes presented - no errors or omissions 	
	d.	Kurt Sacher	<ul style="list-style-type: none"> ● Gave greetings ● Reviews notes/ highlights of last Board meeting ● Discussion on LQS and SLQS: ● Principals and Superintendents are automatically certified <ul style="list-style-type: none"> ○ option of two separate days for courses will be available ● LQS - able to host within zone or division - into next fall is timeline to complete the two courses 	

			<ul style="list-style-type: none"> ○ A division principal will be given the principal/leadership one automatically but can take a run at the superintendent one ○ Chief Deputy Superintendent will do the principal/leadership quality standard ○ LQS - November session is professional learning NOT credentialing <ul style="list-style-type: none"> ○ sessions for credentialing to be announced later ● Fall Conference - Deerfoot link is open to reserve ● Darryl reminded us about Duty to Report 	
3.0		CASS Reps & Committee Reports		
	d.	Zone 6 Director's Report (Amber Darroch - Horizon)	<ul style="list-style-type: none"> ● Information shared within Kurt's report. 	
	e.	Inclusive Ed Pre-CASSIX Report (Robbie Charlebois - Horizon)	<ul style="list-style-type: none"> ● Robbie provided a summary of the meeting that was held on September 20, 2018 	
	f.	HR Pre-CASSIX Report (Mike Nightingale - Palliser)	<ul style="list-style-type: none"> ● Mike shared provided a brief overview without getting into any specifics regarding TEBA. 	
	g.	Curriculum and Instruction Pre-CASSIX Report (Terri-Lynn Duncan - Horizon)	<ul style="list-style-type: none"> ● Terri-Lynn shared the summary: <ul style="list-style-type: none"> ○ Met with Sherry Bennett about what is coming through Alberta Assessment Consortia ○ Round table discussion on curriculum implementation ○ Lorelie Lenaour shared Concept-based Curriculum presentation 	
	h.	CASS Professional Development (Ken Sampson)	<ul style="list-style-type: none"> ● Ken reported that live link for the Fall conference is not yet available ● The theme for the 2018-2019 year - CASS system educational professional development - focus on SLQS - and follow up from summer conference 	

			<ul style="list-style-type: none"> • Lots of examples of what systems are doing on CASS website on what divisions are doing with the LQS and SQS 	
	i.	IRC (<i>Intrajurisdiction Resource Consortium</i>) (Scott Brandt – Grasslands)	<ul style="list-style-type: none"> • Licensing starting to come up 	
	j.	SAPDC (Lorelie Lenaour)	<ul style="list-style-type: none"> • Lorelie sent regrets. Rick Gilson provided a report. 	
		Addition to agenda	<ul style="list-style-type: none"> • Joanne provided information on the Implementation Working Group • Joanne provided information about a multi-jurisdictional “think tank” about Assessment meeting 	
	k.	SWATCA (Robbie Charlebois)	<ul style="list-style-type: none"> • Nothing to report at this time 	
	l.	U of L Graduate Programs (M.Ed & Ph.D) (Cheryl Gilmore)	<ul style="list-style-type: none"> • Cheryl gave an update about approving 5 calendar changes 	
	m.	TEAC Pre-service Teacher Education (Chuck Hellman - MHCSD)	Chuck sent regrets	
	k.	South Zone Comprehensive School Health Team (Michelle McKinnon- Holy Spirit)	<ul style="list-style-type: none"> • Next meeting there will be a report 	
	l	CASS FNMI Education Action Committee	<ul style="list-style-type: none"> • Joanne explained/reviewed the mandate of this committee 	

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		(Joanne Bartley - Holy Spirit)	<ul style="list-style-type: none"> ● If there is anything that we want to share provincially or needs to take forward, let Joanne know as she will take the information to the committee meetings. ● Eliminating systemic gaps is a goal of the committee ● SAVE THE DATE card - April 10-12 for the Education Gathering 	
4.0		Zone Director's Report Highlights -- Q & A (Ron Taylor AB Ed)	<ul style="list-style-type: none"> ● Dan Ferguson was present and reported (Ron sent regrets) ● Jurisdiction assignments for managers will be coming out from Ron shortly - there is a new model for support ● All jurisdictions in the south will have two managers (co-managers) to enhance the support ● Facilities/Opening of new schools - Minister is excited about participating in the new school openings ● Class size - in the south we feel that it is not a pressure point ● Gay Straight Alliances - Act to support this - 100% of all public and separate Boards compliant - Minister thanks us for making that happen ● Seclusion Rooms - reminder - there is a resource on Alberta Ed website to guide people in use of seclusion (Supporting Positive Behaviour in Alberta Schools) ● 15.5 million for nutrition - 400 schools - Heather and Christine are still the contacts from Alberta Ed for Nutrition ● 6 Regulations in Bill 28 that came into effect September 1, 2018 ● ADLC - Material was in the news about Residential Schools <ul style="list-style-type: none"> ○ All Learning Materials need to be reviewed by school authorities ● In the Loop - (replaced the Director's Report)- there is a September version- On the Alberta Education website <ul style="list-style-type: none"> ○ comes out about once a month ○ https://education.alberta.ca/in-the-loop/?searchMode=3 ○ target - parents and public 	I

			<ul style="list-style-type: none"> • Letter to be written regarding concerns for staff safety with violent students - will be shared to all zone members • Transportation Review - Darryl suggested that it would be beneficial to get information about this in October. 	
5.0		Foundational Knowledge Professional Learning (Darryl Seguin – Livingstone Range)	<ul style="list-style-type: none"> • CASS has some money to be able to focus a professional learning session to members <ul style="list-style-type: none"> ○ Potential Ideas: Engaging Families, Re-Engaging High School, OCD Report, System Leaders - teacher professional development, Pedagogy to bring to life the foundation knowledge pieces ○ Share ideas with Darryl - by November 	By November send ideas on PD to Darryl by November
6.0		SAPDC Update (Rick Gilson)	<ul style="list-style-type: none"> • Alex Kramer joined SAPCD • invitation sent out about Southern Alberta Student Leadership Conference - joint venture for our region • Curriculum Update - October 1 and 2 - Lynn Erickson in Lethbridge • Slide deck - October 3 and 4 - similar messaging • CDMA - NOW the LearnAlberta - we will receive training • Grasslands - Has Julie Stern - 3 days in October and February; Alberta Consortia has Julie for 2 days in February - 25 seats will be available for reps from the South Zone • Education for Reconciliation - there is a one year grant - are some FNMI sessions online right now • All South divisions use Dossier - one day of training - live - Dossier will be here with presenters - Attendance modules, DIPS/PATS, CRM, and learner profiles - he will doodle dates • One day on advanced Collaborative Response software • 8 recommended books on Rick's Report that is emailed out 	Need an idea of how many students we may like to send. There is a link on email from Rick.
10:50		Wellness Break		
7.0		OH & S Committees https://www.aehsa.or	<ul style="list-style-type: none"> • Darryl asked what others are doing in regards to “employers greater than 20 employees must have a joint health and safety committee” 	

		g/events/ Darryl Seguin (Livingstone Range)	<ul style="list-style-type: none"> ○ Holy Spirit, Grasslands. Horizon shared their various committee set ups. Lethbridge and Palliser have discussed options. 	
8.0		Cannabis Admin. Procedures (Amber Darroch - Horizon)	<ul style="list-style-type: none"> ● Re-table from May, 2018. ● Holy Spirit shared draft of A.P. on drugs and alcohol <ul style="list-style-type: none"> ○ Reference made to Brownlee Law presentation 	<p>Thank you to Holy Spirit who shared their AP and is attached to the minutes.</p> <p>Dan F (Alberta Ed) shared cannabis presentation.</p>
9.0		Standards: LQS & SLQS (Ken Sampson LRSD)	<ul style="list-style-type: none"> ● LQS and SLQS - Teachers and central office go into TWINS to update information and in spring - go into apply for certification ● 	Teachers and central office go into TWINS to ensure information is accurate
10.0		Therapy Animals in Schools (Ken Sampson LRSD)	<ul style="list-style-type: none"> ● Ken - school jurisdictions have in procedure about service dogs - Lethbridge 51 has AP. ● More requests for service animals lately ● Service Dog Act does not speak to Therapy Animals ● Balance duty to accommodate with undue hardship ● Anxiety is a mental disability in Human Rights act and there is a duty to accommodate ● Kurt mentioned that Calgary Public has a procedure that they have used to support them (Chinook's Edge) in developing one ● Tracy (Medicine Hat Public) - developed AP for service animals, therapy and classroom pets. ● 	MH76 will send AP to us.
11.0		AngelSense https://www.angelsen.se.com/canada/ (Richard Feller LRSD)	<ul style="list-style-type: none"> ● Richard - this device is used for autistic students/runners or any student <ul style="list-style-type: none"> ● This is a device that can be easily hid under clothing. If anyone has an Admin Procedure surrounding its use in schools, please pass along. Discussion occurred. 	
12.0		Indigenous Honorariums (Anita Richardson - Horizon)	<ul style="list-style-type: none"> ● Anita was wondering if other jurisdictions have guidelines about this? <ul style="list-style-type: none"> ● Livingstone Range has a standard for gifting - will share this with us. 	LSD51 will share their standard Holy Spirit will share as well.

			<ul style="list-style-type: none"> • Holy Spirit also has a guideline (confidential with principals) • Lethbridge (Morag) offered to collate the information from our divisions 	Joanne will set up Pre-CASSIX or committee to have conversation about this
12:00 p.m.		Wellness Break/Light Lunch		
13.0		Provincial CASS Summer Conference/Waterton Conference (Wilco Tymensen Horizon)	<ul style="list-style-type: none"> • Wilco - it is Horizon's turn to organize summer conference • Many jurisdictions supported the return to Waterton summer conference. Horizon will proceed to plan the summer conference. 	<p>Moving forward to plan for Waterton in 2019</p> <p>Send CASSIX Waterton dates too</p>
		Member issues	<ul style="list-style-type: none"> • 1200 hours - are there issues/concerns • Section 18 Employment Act and School Act - check about how to implement if there are concerns with break after 5 hours of work. <p>Dan F indicated that for Deputy Superintendents – the boards are not obligated to appoint one but it is good practice, as a deputy is required to meet qualifications in the Reg, so should an Acting Superintendent be required, the Deputy would quickly be able to step into that role. Board appointment is required for Deputy Superintendents.</p>	Dan will get clarification about universities taking over credentialing
14.0		Review of Upcoming Dates Darryl Seguin (Livingstone Range)		
15.0		Adjournment	<ul style="list-style-type: none"> • Meeting adjourned at 12:16 pm 	

CASSIX Calendar 2018-19

Sept 24/25, 2018	New Members' Academy/CASS Mentorship	Radisson South Edmonton Hotel
Nov 7, 2018	CASS Fall Pre-Conference	Deerfoot Inn, Calgary
Nov. 7-9, 2018	CASS Fall Conference	Deerfoot Inn, Calgary
Nov 29, 2018	CASSIX/ASBOA Zone 6 Retirement/Christmas Social	Coast Hotel (Lethbridge)
Nov. 29 & 30, 2018	Zone 6 Meetings	Lethbridge—Holy Spirit
Feb 7-8, 2019	Zone 6 Meetings	Fort Macleod, Livingstone Range School Division
March 3-5, 2019	Rural Education Conference	Fantasyland Hotel, Edmonton
March 20-22, 2019	CASS/Alberta Education Annual Learning Conference	Chateau Lacombe, Edmonton
April 10-12, 2019	First Nations, Metis & Inuit Education Gathering	Fantasyland Hotel, Edmonton
May 23-24, 2019	Zone 6 Meetings	Medicine Hat (Supper and Meeting—SD 76, Thursday Activities--PRSD)
July 2-5, 2019	Start Right	Olds College

July 2-4, 2019	Leading for Learning	Olds College
July 3-5, 2019	CASSA Conference	Vancouver, B.C.
August 13-16, 2019	CASS/ASBOA Summer Learning Conference	Pomeroy Kananaskis Mountain Lodge

Next CASSIX Meeting

November 29 AM - PreCASS @ Holy Spirit
November 29 evening - CASS/ASBOA Retirement Banquet
November 30 AM - CASSIX @ Holy Spirit