



Area Director
Education Centre

Rocky View Schools (RVS) serves the educational needs of over 25,000 students within 53 diverse schools. As the fifth largest school jurisdiction in Alberta, RVS balances the development of learner competencies with an ongoing emphasis on literacy and numeracy. We believe all learners deserve to have their needs met through learning communities that value inclusion, diversity, compassion and fairness. In RVS, the best interest of students is at the center of every decision.

RVS invites applications for an Area Director position commencing August 19, 2019 at the Education Centre in Airdrie, Alberta. The successful candidate will provide enhanced support to school staff including the coordination of school operations. They will serve as the initial contact and key liaison between schools and Education Centre administration.

The Area Director responsibilities will include:

- Ongoing support to principals and staff members through regular presence in schools
- Provision of additional guidance to administrators in the early stages of their administrative career
- Providing guidance to school-based administrators in all areas of educational and strategic planning for their schools and ensuring school alignment with Divisional priorities/goals
- Leading annual School Education Plan (SEP) and School Annuals Results report (SARR) development and review
- Being the primary point of contact for school-based administrators on all aspects of school operations
- Providing guidance to school based administrators on all areas related to procedure, policy, School Act and relevant legislation
- Providing advice and guidance for administrators in relation to all student related matters
- Functioning as the first point of contact for all school related emergent issues in the school and community
- Providing supervisory expertise in all matters of staffing, including review of staffing needs
- Leading school based administrator evaluation processes

Your Education and Experience will reflect:

- A Master's Degree in educational administration or related area
- Possession of a current Alberta Teaching Certificate
- A minimum of Five or more years as a successful school based Principal

Please submit your cover letter and resume, including the names and contact information of three professional references, and a statement of educational leadership philosophy, quoting Job Code #2632223 on or before February 1, 2019. We request all applications be placed through <https://rockyview.simplification.com>.

Human Resources
"Engage Enrich Empower"
www.rockyview.ab.ca

We appreciate and consider all applications; however, only those candidates selected for an interview will be contacted.