



CASS ZONE 4 MEETING

2018-2019

Host Location: **Red Deer Public Schools**

Chair: Dave Khatib

Secretary: Kathleen Finnigan/Ryan Ledene

MINUTES

Date: Sept 28, 2018

Location: Red Deer Public School Division

Link to previous meeting minutes: [June 1st, 2018](#)

Time	Activity
9:00 - 9:15 am	Welcome: Dave Khatib, Associate Superintendent of Inclusive Learning - RDCRS
9:15 - 10:45 am	<p>Break Out Sessions:</p> <ul style="list-style-type: none"> ● CEO's - led by: Brad Volkman, Wild Rose School Division ● People Services - led by: Dave Elwood, Wild Rose School Division ● Inclusive Learning - led by: Grant Gosse, Clearview Public Schools ● Learning Services - led by: Brenda McDonald, Clearview Public Schools <p><u>Main Points:</u></p> <ul style="list-style-type: none"> ● CEO's <ul style="list-style-type: none"> ○ Alberta Education rep. report: <ul style="list-style-type: none"> ■ Q and A, and reminder of deadlines ○ Topics discussed: <ul style="list-style-type: none"> ■ Summer school enrollment, technology purchasing, emergency response procedures, leadership credential, criminal record check and relationships with ATA ● People Services <ul style="list-style-type: none"> ○ Topics discussed: <ul style="list-style-type: none"> ■ Employee alcohol and substance abuse AP's, evaluations (school and teachers) and leadership certificate training ● Inclusive Learning <ul style="list-style-type: none"> ○ Topics discussed: <ul style="list-style-type: none"> ■ Collaborative response model, baseline assessment for math (MIPI), diagnosis procedures for students with autism, EA conference (CARC), Success in Schools meetings, accommodations for exams and effective use of Inclusive Ed funds. ● Learning Services <ul style="list-style-type: none"> ○ Topics discussed: <ul style="list-style-type: none"> ■ Implementation of new K to 4 curriculum, concept-based curriculum, review of Alberta Ed online resources, developments in terms of programming at RDC and PAT Math Part A Grade 9 exam
10:45 - 11:00 am	Refreshment Break

11:00 - 11:15 am	Break Out Session Reports
11:15 am - Noon	<p>Guest Speakers and Presentations:</p> <ol style="list-style-type: none"> 1. Barry Litun CASS (Executive Director) 2. Kim Brockhoff - Alberta Education: Executive Director <p><u>Main Points:</u></p> <ul style="list-style-type: none"> ● Barry Litun <ul style="list-style-type: none"> ○ Inservice and certificate process of principals (2019) as per School Act ○ Pension update ○ Unification of professions - Discussion between CASS and ATA ○ Contract issues involving system leaders ○ Unified procurement process for school divisions ○ 5 year calendar on CASS website ○ Professional practice standards for system leaders - all on the CASS website ● Kim Brockhoff (Kim.Brockhoff@gov.ab.ca) <ul style="list-style-type: none"> ○ Curriculum for K to 4 - update on process, implementation and anticipated issues or concerns
Noon - 12:15 pm	<p>Reports (Standing report items):</p> <ul style="list-style-type: none"> ● CARC: Pat Bohnet (will be absent for Sept meeting but Brenda will address a CARC request) ● CASS PD: Shan Jorgenson-Adam ● CASS Board of Directors: Rita Marler - minutes from Sept 2018 meeting <p><u>Main Points:</u></p> <ul style="list-style-type: none"> ● CARC <ul style="list-style-type: none"> ○ Look for another member of CARC Board, preferable from one of our indigenous school divisions. ● CASS PD <ul style="list-style-type: none"> ○ Fall conference: <ul style="list-style-type: none"> ■ https://cassalberta.ca/conferences-workshops/cass-fall-conference-2018/ ■ https://cassalberta.ca/conferences-workshops/new-members-academy-2/ ● CASS Board <ul style="list-style-type: none"> ○ Minutes on the CASS website
12:15	Wrap-up and closing comments
12:15 - 1:00 pm	Lunch (provided if registered)
<i>FUTURE CASS MEETING DATES</i>	
	<ul style="list-style-type: none"> ● December 14, 2018 - Red Deer Catholic Schools

- | | |
|--|--|
| | <ul style="list-style-type: none">• March 1, 2019 - Red Deer Public Schools• June 7, 2019 - Red Deer Catholic |
|--|--|

December CASS Zone 4 Meeting: Guest Speaker

Mr Karsten Koch - Leadership Excellence Branch:

Focus will be on Leadership and Superintendent Quality Standard document. Karsten will talk on the specifics of the LQS and SQS, and the accreditation process of the LQS.