



Medicine Hat Catholic Board of Education SUPERINTENDENT OF SCHOOLS

Re-Posted January 7, 2019
COMPETITION 245

The Board of Trustees for Medicine Hat Catholic Board of Education (MHCBE) is inviting applications for the position of Superintendent of Schools/CEO for Medicine Hat Catholic Board of Education. Duties to commence on July 31, 2019 for the 2019-2020 school year or as mutually agreed.

The Position • Reporting to the Board, the Superintendent is responsible for carrying out the duties as specified in the School Act Sec 113 and Regulations, and in Board Policy as amended from time to time.

The Candidate • We are seeking an experienced leader who thrives in a collaborative corporate environment and delegates' accountability yet takes responsibility and makes difficult decisions. The successful candidate will have demonstrated exemplary interpersonal, organizational, technological, and communication skills.

The Board is seeking an individual with a breadth and depth of knowledge, skills and experience in providing leadership in diverse educational settings. As part of a commitment to Catholic education for the students of the Medicine Hat Catholic Board of Education, and as a condition of employment, an individual taking employment within the District, will undertake to follow, both in and out of your employment with the District, a lifestyle and deportment in harmony with Catholic Church practices and beliefs which include, among other things, living in harmony with the principles of the Gospel and teachings of the Catholic Church.

In addition to being a person of integrity and vision, you will possess excellent interpersonal, problem-solving and communication skills. As a respected educator and leader you will collaborate with the broad education community to improve and enhance student success. While building on the strength of the Medicine Hat Catholic Schools you will articulate a cohesive vision for the future of education. You are an engaged and ethical leader who has the demonstrated ability to create a safe and respectful learning environment for students, staff, parents and other stakeholders.

The Board of Trustees is committed to consultation and collaboration. You have the ability to build positive relationships and ensure that all voices are heard and valued. A strong working relationship with the Board of Trustees is vital and you will work effectively with the Board to realize the vision of the District. According to the government accountability measures, MHCBE is a high performing school district. We offer innovative programming and a well-earned reputation for excellence. We are seeking a leader to maintaining this outstanding performance.

The ideal candidate will:

- Possess a Master's Degree in Educational Administration
- Qualify for an Alberta Teaching Certification
- Possess broad-based leadership experience, including experience as a Teacher, School Based Administrator
- A minimum of five years' experience in Senior Administrative role preferred

The District • Medicine Hat Catholic Board of Education serves the learning needs of approximately 2,700 from Early Learning to Grade 12, and employs approximately 350 Teachers & Support Staff. Located in the City of Medicine Hat in Southeastern Alberta, the District serves students in the City of Medicine and the communities of Dunmore & Redcliff. Governed by five publicly elected Board of Trustees, Medicine Hat Catholic Board of Education operates 9 Catholic Schools. In partnership with family, Church and community, we provide Catholic Education of the highest quality to our students.

5 District Priorities for 2018-2019

1. To enhance our Catholic identity.
2. To foster meaningful parent involvement and stakeholder engagement.
3. To develop a Literacy and Numeracy Initiative to ensure every student is successful.
4. To develop a vision for the use of technology to support student learning.
5. To provide a continuum of support for the mental health and well-being of parents, students, and staff in a welcoming, caring, respectful and safe learning environment.

Applications • Applications received by *January 31, 2019* will be assured careful consideration. The competition will remain open until a suitable candidate is found. *Please submit a cover letter, curriculum vitae, a pastoral reference, and a list of three professional references, including all applicable contact phone numbers to:*

Mr. Dick Mastel, Board Chair
Medicine Hat Catholic Board of Education
1251 – 1st Avenue SW., Medicine Hat, AB T1A8B4
Or by email: communications@mhcbce.ab.ca

For further information contact: Mr. Dick Mastel, Board Chair at 403.502.8347.

For More Information about our Catholic School District & our Community:

- The District <http://www.mhcbce.ab.ca> / @MHCatholic
- City of Medicine Hat <https://medicinehat.ca/>

*This search will continue until a suitable candidate is found and has accepted this position, however applications received on or before **January 31, 2019 at 4:30pm** will receive primary consideration. Short-listed candidates must expect to attend in person in Medicine Hat, AB for interview February 2019. Position to commence for the 2019-2020 school year and as of July 31, 2019 or as mutually agreed. By applying for this position candidates are agreeing to provide professional references who may be called in the short-listing process. Only candidates who are short-listed can expect to be contacted by the Selection Committee. The successful candidate must provide a current Police Information Check with Vulnerable Sector Check and a current Child Intervention Record Check prior to appointment.*