

Outreach Christian Center  
 Outreach Life Center Before & After Care  
 6701 Clinton Manor Drive, Clinton, Maryland 20735\*Office 301-586-1183x205\*Fax 301-856-0499  
 Website:outreachlifecenter.com\*E-mail:outreachacademy@yahoo.com

	Hours of Operation	Weekly Fee
Option 1 Before Care Breakfast Served (6:30am-7:50am)	6:30am -9:00am	\$50.00
Option 2 After Care Afternoon Snack & Homework Assistance	2:30pm - 6:00pm	\$55.00
Option 3 Before & After Care Breakfast Served (6:30am-7:50am) Afternoon Snack & Homework Assistance	6:30am -9:00am 2:30pm -6:00pm	\$90.00
	Hours of Operation	Per Day Fee
All Day Care: For Non-holiday School Closing (Breakfast, Lunch AM/PM Snack& field trips)	6:30am-6:00pm	\$35.00
Early Dismissal Pick up		\$10.00 (Transportation & Bus Stop Pick up)

**Annual Registration Fee:** \$45.00(*non-refundable*) Payable by check, cash or money order.

**Program Description:**

Our before and after school program serve children who attend local elementary schools listed below. Children are supervised from their arrival in the morning until their departure for elementary school and when they return in the afternoon until they are picked up by 6:00 p.m. Our goal for the before and after school care program is to provide a safe atmosphere for relaxation, play time, homework, and enhancement of the school day. In addition, the program encourages independence, cooperation, sharing and fair play. The program is designed to maintain a balance between structured and non-structured time.

**After Care features:**

The classrooms are equipped with computers, internet access and reading materials. We will assist the children with computer-based homework assignment school projects and research learning. During free-time students have access computer learning, literacy, games, puzzles and math games. We will provide quiet-time for reading and resting, outdoor and indoor play, plus sports and activities.

**Transportation:**

We will provide your child with safe and convenient transportation to and from local area schools below.

**Drop Off and Pick up from School :**

- Clinton Grove Elementary School, 9420 Temple Hills, Temple Hills, MD
- Grace Brethren Christian School, 6501 Surratts Rd, Clinton, MD
- Melwood Elementary School, 7100 Woodyard Rd Upper Marlboro, MD
- Rosaryville Elementary School, 9925 Rosaryville Rd, Upper Marlboro, MD
- Fellowship Baptist Academy, 8011 Rosaryville Rd, Upper Marlboro, MD
- Excellence Christian School, 9010 Frank Tippet Road, Upper Marlboro, MD

**Pick up from School Only**

Francis T. Evans - 6720 Old Alexander Ferry Rd, Clinton, MD

**Local Bus Stop Pick-Up & Drop Off available from cross streets:** Clinton Manor Drive & Pin Oak Street

- \*James Ryder Randall Elementary School, 5410 Kirby Rd, Clinton, MD
- \*Benjamin Foulis Creative & Performing Arts Academy, 4601 Beauford, Rd, Suitland, MD
- \*Stephen Decatur Middle School -8200 Pinewood Drive, Clinton, MD
- \*Walden Woods Elementary School - 10301 Thrift Rd, Clinton, MD

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Last Name	First Name	DOB	Age	Gender
				M <input type="checkbox"/> F <input type="checkbox"/>

List any know food allergies: \_\_\_\_\_

Select Hours of Care:  
 Before Care 6:30am -9:00am     After Care 2:30pm - 6:00pm     Before & After Care 6:30am -9:00am & 2:30pm - 6:00pm

Child Home Address	City	State	Zip Code	Home phone
Name of School	Present Grade	School Phone Number	BUS#	Teacher's Name

**PARENT/GUARDIAN INFORMATION**

Last Name (1)	First Name	Relationship to Child		
Home Address(if different from child/s resident)	City	State	Zip Code	Home Phone
Cell Phone	E-Mail Address:			
Work Phone:				

Last Name (2)	First Name	Relationship to Child		
Home Address(if different from child's resident)	City	State	Zip Code	Home Phone
Cell Phone	E-Mail Address:			

**EMERGENCY INFORMATION**

Person(s) listed below are hereby authorized by parent/guardian to pick up student at any time and to substitute as the parent/guardian in the event of an emergency

Last Name (1)	First Name	Relationship to Child		
Home Address	City	State	Zip Code	Home Phone
Cell Phone	E-Mail Address:			
Work Phone:				

Last Name (2)	First Name	Relationship to Child		
Home Address	City	State	Zip Code	Home Phone
Cell Phone	E-Mail Address:			
Work Phone:				

Outreach Christian Center  
Outreach Life Center Before & After Care Policy & Procedures  
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OLCBAC is equipped with a medical kit to treat minor scratches and bruises. In the event of a medical emergency or accident, we will attempt to contact you, based on the information you provide on the emergency contact form. If you are out of the office, you should designate a co-worker to be responsible for your child in the event of an emergency. If absolutely necessary, OLCBAC will authorize medical care pursuant to signed parental authorization.

No child will be allowed to leave the OLCBAC program with anyone other than those persons authorized on the registration form on file otherwise authorized in writing by the parent/guardian.

The staff will not administer or store any medication.

I hereby grant OLCBAC to use likeness in school picture/photographs in any publications and I will make no monetary claim against the use of these School pictures/photographs.

Before/After students has permission to attend field trips sponsored by OLCBAC.

I hereby release and hold harmless OLCBAC, its agents, employee and staff (collectively "Outreach Life Center Before/After Care Program) from all claims, obligations and liability of any kind other than those for gross negligence or intentional misconduct, arising out of my child's use and participation in the facilities, Programs and activities of the center including, but not limited to: transportation to and from and participation in outdoor and off premises activities. I hereby agree to indemnify and hold harmless the center from and against any claims, injury, loss and liability arising from the acts of my child.

In consideration of my child's opportunity to participate in OLCBAC activities and programs, I acknowledge and accept the risks of injury associated with participation and transportation to and from any and all activities and programs of Outreach Life Center. I accept personal financial responsibility for any injury or other loss sustained during the activities or program Outreach Life Center or during transportation to and from such activities and programs, as well as for medical treatment rendered to my child that is authorized by Outreach Life Center, its leaders, employees, volunteers, or agents. I specifically consent to allowing my child to be transported to receive emergency care and to be responsible for all financial charges for such emergency care.

I hereby authorize the manager and/or staff of OLCBAC to take my child to a public playground to participate in outdoor play activities supervised by the Director and/or staff of the camp .

If, after a reasonable period of time, the student and/or parent/guardian cannot adjust to the rules and regulations, etc., OLCBAC reserves the right to immediately terminate camper without prior notification. OLCBAC reserves the right to withdraw a student for non-payment of care fees. Parent/Guardian will be responsible for paying any outstanding fees due on your account. *(There is no refund due to termination)*

Medical Treatment Authorization: If the above child becomes ill or involved in an accident and I or another adult whom I have authorized in writing to act in my absence cannot be contacted immediately (due to unavailability or the need for immediate actions under the circumstances), I authorize OLCBAC to seek any necessary medical treatment from any hospital or licensed physician. I authorize OLCBAC to take my child for this treatment and authorize the treating hospital/physician to provide my child with any emergency medical treatment they deem necessary or appropriate (including Anesthesia). I accept full responsibility for any expenses incurred in the medical treatment of my child, to the extent that such expenses are not covered your insurance policy.

Insurance policy # \_\_\_\_\_ Medicaid#: \_\_\_\_\_

Student Name: \_\_\_\_\_ Student Name: \_\_\_\_\_

Parent: \_\_\_\_\_ Date: \_\_\_\_\_

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**Before & After Care Daily Schedule**

6:30 am – 7:30am	<ul style="list-style-type: none"> <li>• Breakfast (if provided)</li> <li>• Interest Areas</li> </ul>
7:50 am – 8:05 am	Prepare and depart for elementary school
2:30 pm – 3:45 pm	<ul style="list-style-type: none"> <li>• Welcome Activities</li> <li>• Snack</li> <li>• Homework</li> <li>• Outdoor Time</li> <li>• Interest Areas</li> </ul>
3:45 pm – 4:30 pm	Theme-Related Activities
4:30 pm – 6:00 pm	<ul style="list-style-type: none"> <li>• Closing Activities</li> <li>• Classroom Clubs</li> <li>• Project-Based Learning</li> <li>• Journaling Activities</li> <li>• Prepare for dismissal</li> </ul>

**All Day Care**

6:30 am - 8:00 am	<ul style="list-style-type: none"> <li>• Breakfast</li> <li>• Interest Areas</li> </ul>
8:00 am - 10:00 am	<ul style="list-style-type: none"> <li>• Welcome Activities</li> <li>• Outdoor Time</li> <li>• Interest Areas</li> <li>• Theme-Related Activities</li> </ul>
10:00 am - 11:30 am	<ul style="list-style-type: none"> <li>• Interest Areas</li> <li>• Classroom Clubs</li> <li>• Project-Based Learning</li> </ul>
11:30 am - 12:30 pm	Lunch
12:30 pm - 3:00 pm	<ul style="list-style-type: none"> <li>• Theme-Related Activities</li> <li>• Interest Areas</li> <li>• Classroom Clubs</li> <li>• Project-Based Learning</li> <li>• Outdoor Time</li> </ul>
3:00 pm - 4:00 pm	<ul style="list-style-type: none"> <li>• Snack</li> <li>• Interest Areas</li> <li>• Classroom Clubs</li> <li>• Project-Based Learning</li> </ul>
4:00 pm - 6:00 pm	<ul style="list-style-type: none"> <li>• Closing Activities</li> <li>• Interest Areas</li> <li>• Outdoor Time</li> <li>• Classroom Clubs</li> <li>• Project-Based Learning</li> <li>• Journaling Activities</li> <li>• Prepare for dismissal</li> </ul>

**Prince George's County School Closing & Early Dismissal Calendar 2018-2019**

**All Day Care is available on the following dates:**

Tuesday, November 6	Election Day
Wednesday, November 21	Winter Break
Monday, April 15	Spring Break
Tuesday, April 16	Spring Break
Wednesday, April 17	Spring Break
Thursday, April 18	Spring Break
Monday, April 22	Easter Holiday

**Two (2) hour Early Dismissal from PG County School:**

Friday, September 28

Monday, November 5

Friday, December 7

Monday, January 28

Friday, March 29

Thursday, June 13

Friday, June 14 (Last Day of PG County School)

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The following person(s) are employee of Outreach Life Center Before and After Care Program and are allowed to pick up the student listed below:

- A. Pearson
- L. Greene
- B. Swinney
- C.Thompson
- C. Jones
- M. Horne

Student Name *(print)* \_\_\_\_\_

School Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

This authorization list expires June 14, 2019.

cc:copy  
student records  
Outreach Life Center Before & After Care

Outreach Christian Center  
Outreach Life Center Before & After Care Holiday Closing Calendar 2018-2019  
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## **Outreach Life Center Before & After Care Holiday Closing Calendar 2018-2019**

### **Before & After Care “Holiday Closing 2018**

Labor Day	Monday, September 3
Columbus Day	Monday, October 8
Veteran’s Day	Monday, November 12
Thanksgiving Day & Day After	Thursday, November 22 Friday, November 23
Christmas Day & Day After	Tuesday, December 25 Wednesday, December 26

### **Before & After Care “Holiday Closing 2019**

New Year’s Day	Tuesday, January 1
M.L. King, Jr B’Day	Monday, January 2
President’s Day	Monday, February 18
Good Friday	Friday, April 19
Memorial Day	Monday, May 27