

## **BrightWheel (BW) Tips**

Our online platform is a great way to stay in the know with JCP Preschool! Be sure to check out the below tips for all your communication needs:

- If you do not have the BrightWheel app, please download it today. It is designed to have all your preschool information in one place. Turn your notification to **ON** so you will see when you have an important message!
- Your child's teachers are posting awesome news and photos. When you see a photo, it will say your child was in a photo, whether your child is actually in the photo or not (one of the quirky BW things). We know you and your child enjoy looking at the photos and letting them tell you about their friends!
- Under "Documents", you will find important information like the class lists, calendar, payment policy, parent handbook, and more!
- When you message staff & admin", your message will go only to your child's teachers and the office. If you message "admin", only the office will see it.
- Did you know? Under messages you can scroll up to see previous messages that you may have missed.
- When looking at your financial statements, be sure to click on "invoice" for details.

**If you have any questions, please let us know!**

**Thank you!**