# **Awana Commanders Responsibilities**

Being an Awana Commander is demanding, no doubt about it. Ask the Holy Spirit to guide you in leadership. Be excited!

Time Commitment:Recruit Leadership<br/>Arrive early to every club meeting<br/>Hold Directors meetings at least monthly<br/>Mentor your Awana Directors<br/>Keep records and order supplies<br/>Plan and run yearly calendar of Awana events.

#### Duties

- Be faithful in attending Awana each club night and arrive early.
- Have the registration papers been completed and returned to Awana Headquarters?
- ☑ Is the roster of leaders up-to-date? Any recent dropouts? Anybody new to add? Sent to Awana Headquarters?
- Are there supplies that need to be purchased?
- ☑ Do we have all the game equipment you need? Anything missing?
- Are regular (weekly, biweekly or monthly) director's and leaders' meetings planned and scheduled?
- Are all promotional materials ready?
- ☑ Has Basic Training been scheduled?
- Are leaders aware of the fall Leadership Training Conference? Have they registered?
- ☑ Is there a nursery available for leaders' children?
- ☑ Has the club calendar for the year been completed?
- Does the Awana Club bulletin board have an exciting fall display?
- Has the pastor or church board approved the club schedule and plans?
- ☑ Have I prayed for my clubbers, leaders and directors?
- Mentor and keep in contact with your leadership.
- ☑ Have I personally invited any kids to Awana?

## **Equip Yourself**

- Be consistent in having daily time alone reading God's Word and praying.
- Attend Sunday school and church services regularly.
- Meet regularly with a prayer partner.
- Memorize the verses in the Awana handbooks.
- Attend Christian conferences and retreats.

## **Encourage Your Directors**

- Send birthday cards and postcards.
- Give them a telephone call or email.
- Offer incentives for Directors who memorize scripture and set the example.

#### Show Clubbers' Parents that You Care

- Send out monthly Awana Newsletters. (Schedule of club meetings and special events)
- Feature clubber in your newsletter.

#### **Communicate With Your Directors**

- Hold monthly directors meetings.
- Send out monthly newsletters (Inspiration and news)
- Send out birthday cards and notes to directors.

#### Aim For High Standards

"For as much as ye know that your labor is not in vain in the Lord." - 1 Corinthians 15:58

A. Determine now to keep your passing standards at no more than two helps per section.

Give extra points for sections quoted with no helps at all. Helping kids memorize God's Word is important!

- **B.** Resist the temptation to shorten your club meeting. (Should be 2 hours long)
- **C. Renew your commitment to uniform standards.** Leaders set the example Give awards only to clubbers in uniform

# **D.** Do not shorten the club year. Do not shut down your entire ministry for a few clubbers who may participate in outside activities.

- E. From the first night of club, talk about your clubbers completing full handbooks.
- F. Remind high achievers of the various levels of extra credit work available.
- G. Set leader standards high for faithfulness.

(Percentage of club meetings and leader meetings required to attend in order to receive the service pin)