

Awana Director Responsibilities

Being an Awana Director is demanding, no doubt about it. Ask the Holy Spirit to guide you in leadership. Be excited!

Time Commitment: Recruit Leadership
Arrive early to every club meeting
Hold leaders meetings at least monthly
Mentor your Awana Leaders
Keep records and order supplies
Plan and run yearly calendar of Awana events.

Duties

- Be faithful in attending Awana each club night and arrive early.
- Are all rooms reserved and ready?
- Are all handbooks, awards and other supplies on hand?
- Are before and after club activities planned?
- Are treats or prizes ready?
- Are all leaders through BT and have the proper uniform?
- Have all duties been assigned?
 - Game Director
 - Pianist
 - Line Leaders
 - Council Time (message, announcements, awards)
 - Song Leader
 - Handbook Time leaders
- Have I prayed for my clubbers and leaders?
- Mentor and keep in contact with your leadership.
- Have I personally invited any kids to Awana?

Equip Yourself

- ❶ Be consistent in having daily time alone reading God's Word and praying.
- ❷ Attend Sunday school and church services regularly.
- ❸ Meet regularly with a prayer partner.
- ❹ Memorize the verses in the Awana handbooks.
- ❺ Attend Christian conferences and retreats.

Encourage Your Leaders

- ❶ Send birthday cards and postcards.
- ❷ Give them a telephone call.
- ❸ Offer incentives for leaders who memorize scripture and set the example.

Show Clubbers' Parents that You Care

- ❶ Send out monthly Awana Newsletters. (Schedule of club meetings and special events)
- ❷ Feature clubbers in your newsletter.

Communicate With Your Leaders

- ❶ Hold monthly leaders meetings.
- ❷ Send out monthly newsletters (Inspiration and news)
- ❸ Send out birthday cards and notes to leaders.

Aim For High Standards

“For as much as ye know that your labor is not in vain in the Lord.”

- 1 Corinthians 15:58

A. Determine now to keep your passing standards at no more than two helps per section.

Give extra points for sections quoted with no helps at all.
Helping kids memorize God’s Word is important!

B. Resist the temptation to shorten your club meeting.

(Should be 2 hours long)

C. Renew your commitment to uniform standards.

Leaders set the example
Give awards only to clubbers in uniform

D. Do not shorten the club year.

Do not shut down your entire ministry for a few clubbers who may participate in outside activities.

E. From the first night of club, talk about your clubbers completing full handbooks.

F. Remind high achievers of the various levels of extra credit work available.

G. Set leader standards high for faithfulness.

(Percentage of club meetings and leader meetings required to attend in order to receive the service pin)