



# SALT RIVER LANDFILL

SALT RIVER PIMA-MARICOPA INDIAN COMMUNITY  
4660 N. Beeline Highway Phone: (480)941-3427  
Scottsdale, AZ 85256 Fax: (480)949-4261

## LANDFILL MANAGER

Salary: \$80,000 to DOE

**Definition:** Responsible for organizing, coordinating, and directing the ongoing operating requirements of the Salt River Landfill (Landfill)—ensuring compliance with environmental regulations, safety standards, and operational efficiency. This role involves managing support staff, coordinating with contractors, monitoring waste disposal processes, and maintaining site safety. The Landfill Manager also develops and implements plans to enhance the landfill's sustainability efforts, manage budgetary responsibilities, and ensure compliance with federal regulations.

**Tasks:** Essential functions may vary based on the operating and administrative needs of Landfill executive management. Accordingly, the following tasks are not intended as a comprehensive list of functions performed by the position; though, they serve to illustrate the nature and type of activities performed.

- Manage the daily operations of waste disposal at the Landfill—including environmental and regulatory compliance over daily and intermediate cover, efficient compaction, litter control, storm water control, dust control, and so forth.
- Design and implement operational procedures regarding optimal utilization of equipment, labor, and materials for receiving and disposing of solid waste, landfill maintenance, space utilization, and completion of landfill improvement projects.
- Oversee the management, maintenance, and repair of all leachate and gas extraction systems on or around the Landfill site.
- Oversee the activities of the green waste contractor, ensuring compliance with the conditions of the service contract.
- Assure the landfill is operated consistent with conditions stipulated in respective landfill permits, and in accordance with EPA guidelines.
- Administer plans and precautions to ensure OSHA safety standards, including investigating all injuries and safety incidents occurring at the Landfill.
- Promote and implement sustainability initiatives and renewable energy projects.
- Oversee Landfill operations personnel needs—including selection, coaching, training, and evaluation of staff required to successfully maintain landfill operations.
- Ensure application of disciplinary actions, commendations, and promotion decisions as outlined by Landfill policies and procedures, and as recommended by Landfill executive management.
- Prepare and manage the operations budget for expenses and capital expenditures—obtaining bids, writing purchase orders, tracking expenses, and ensuring cost-saving measures.
- Work with the CEO to establish and track both short-term and long-term goals for the operations department of the Landfill.
- Attend and maintain training in solid waste management to ensure current technologies and methods are deployed at the Landfill.
- Develop and maintain preventive maintenance and repair schedules for Landfill buildings and equipment.
- Performs other job-related duties as assigned by the CEO.

### **Knowledge, Skills, Experience and Other Characteristics:**

- Strong leadership skill.
- Experience managing solid waste disposal and sanitary landfill equipment and operations.
- Knowledge of federally mandated EPA legislation, regulations, and reporting requirements regarding solid and hazardous waste disposal with specific emphasis on 40 CFR Part 258 (Subtitle D), Clean Air Act, Clean Water Act, Toxic Substances Control Act, and other RCRA related issues.
- Thorough knowledge of leachate and landfill gas monitoring, collection, and treatment procedures and requirements.
- Experience directing landfill construction, expansion, and closure.
- Knowledge of applicable OSHA safety and health rules and regulations.
- Experience preparing and documenting operational procedures, analyzing regulations, and defining the impact of such regulations on landfill operations.
- Knowledge of heavy-duty mechanical repair shop methods, materials, equipment, and tools.
- Knowledge of the general training needs, techniques, practices, and materials used by all operations personnel—including mechanics, laborers, heavy equipment operators, supervisory staff, and security guards.

### **Physical Requirements:**

- Ability to occasionally work outdoors in varying weather conditions.
- Ability to lift up to 50 pounds and occasionally perform physical tasks like walking, standing, and possibly operating heavy equipment.

### **Qualifications:**

- Bachelor's degree in environmental science, civil engineering, or a related field. Equivalent work experience may be considered.
- 5+ years of experience in waste management, operations, environmental services, or a related field, with at least 2 years in a leadership or managerial role.
- Proficiency in Microsoft Office Suite and familiarity with landfill management software.
- Manager of Landfill Operations (MOLO) certification through the Solid Waste Association of North America (SWANA) preferred.
- OSHA safety certifications, including HAZWOPER for hazardous waste, preferred.
- Landfill citing and closure experience a plus.

### **Benefits/Perks:**

- Up to 20% discretionary bonus for meeting performance goals
- 401(k) Plan: 5% employer contribution, plus 3% match
- Paid vacation and sick leave
- 15 paid holidays
- Health Insurance (Medical, Dental, Vision)
- Life and Disability Insurance

### **Submit Resumes To:**

Patrick James, CEO  
Email: [pjames@srlandfill.com](mailto:pjames@srlandfill.com)

***Do not send resumes to the SRPMIC Human Resources Dept. For questions please call 480-941-3427 ext. 470.***

*Opening Date: 10/07//2024*

*Closing Date: When filled*