

Bylaws of Gloria Dei Evangelical Lutheran Church

C8.05. Removal for Inactivity

Inactivity of a member means a member who has not:

- a. Received communion for two years;
- b. Supported the work of this congregation through either contribution of time, ability or financial support for two years; nor
- c. Responded to a least three inquiries to the member's last known contact information by the Pastor over a ninety day period by written or electronic means or combination thereof.

If a member has been inactive as defined above, the Pastor shall recommend to the Congregation Council that the member's name be removed from the roll of the Congregation. Upon the approval of the recommendation, the member's name shall be removed from the roll of the Congregation and the removal shall be noted in the minutes of the next Congregational meeting.

C10.01.01 Congregational Meeting Date: The annual congregational meeting shall be on the third Sunday of May in each year, following the morning worship service for the purpose of transacting business as may come before the meeting.

If the day fixed for the annual meeting falls on a legal holiday, such meeting shall be held at the same hour and place on the day of the week following.

C11.01.01 Duties of Officers:

President: The President shall, subject to the control of the Congregation Council, guide the affairs of the church and the activities of the officers. He or she shall perform all duties incident to his or her office and such other duties as may be required by law, by the Constitution of this church, or by these Bylaws, or which may be prescribed from time to time by the Congregation Council. He or she shall preside at all meetings of the Congregation Council. If applicable, the President shall preside at all meetings of the Congregation. Except as otherwise expressly provided by law, by the Constitution, or by these Bylaws, he or she shall, in the name of the church, execute such deeds, mortgages, bonds, contracts, checks, or other instruments which may from time to time be authorized by the Congregation Council.

Vice-President: In the absence of the President, or in the event of his or her inability or refusal to act, the Vice-President shall perform all the duties of the President, and when so acting shall have all the powers of, and be subject to all the restrictions on, the President. The Vice-President shall have other powers and perform such other duties as may be prescribed by law, by the Constitution, or by these Bylaws, or as may be prescribed by the Congregation Council.

Secretary: The Secretary shall:

Certify and keep at the principal office of the church the original, or a copy, of these Bylaws as amended or otherwise altered to date.

Keep at the principal office of the church or at such other place as the Board may determine, a book of minutes of all meetings of the Congregation Council, and, if applicable, meetings of

committees of The Council and of members, recording therein the time and place of holding, whether regular or special, how called, how notice thereof was given, the names of those present or represented at the meeting, and the proceedings thereof.

See that all notices are duly given in accordance with the provisions of these Bylaws or as required by law.

Be custodian of the records and, if applicable, of the seal of the church and see that the seal is affixed to all duly executed documents, the execution of which on behalf of the church under its seal is authorized by law or by these Bylaws.

Keep at the principal office of the church a membership book containing the name and address of each and any members, and, in the case where any membership has been terminated, he or she shall record such fact in the membership book together with the date on which such membership ceased.

Exhibit at all reasonable times to any voting member of the church, or to his or her agent or attorney, on request therefor, the Bylaws, the membership book, and the minutes of the proceedings of the Council.

In general, perform all duties incident to the office of Secretary and such other duties as may be required by law, by the Constitution of this church, or by these Bylaws, or which may be assigned to him or her from time to time by the Congregation Council.

Financial Secretary: The Financial Secretary publishes a quarterly statement of pledge status and special offerings to each member.

Treasurer: Subject to the provisions of these Bylaws relating to the "Execution of Instruments, Deposits and Funds," the Treasurer shall:

Have charge and custody of, and be responsible for, all funds and securities of the church, and deposit all such funds in the name of the church in such banks, trust companies, or other depositories as shall be selected by the Congregation Council.

Receive, and give receipt for, monies due and payable to the church from any source whatsoever.

Disburse or cause to be disbursed the funds of the church as may be directed by the Congregation Council, taking proper vouchers for such disbursements.

Keep and maintain adequate and correct accounts of the church's properties and business transactions, including accounts of its assets, liabilities, receipts, disbursements, gains and losses.

Exhibit at all reasonable times the books of account and financial records to any voting member of the church, or to his or her agent or attorney, on request therefor.

Render to the President and The Council, whenever requested, an account of any or all of his or her transactions as Treasurer and of the financial condition of the church.

Prepare, or cause to be prepared, and certify, or caused to be certified, the financial statements to be included in any required reports.

In general, perform all duties incident to the office of Treasurer and such other duties as may be required by law, by the Constitution of the church, or by these Bylaws, or which may be assigned to him or her from time to time by the Congregation Council.

C12.02.01 Requirements and Term Limits for Church Council Members:

a. Requirements: Members must:

Be regular in worship attendance

Be regular in receiving Holy Communion

Be engaged in regular Bible study – either group or personal

Be a regular contributor to the church budget

Work with a specific committee

b. Term Limits: A Council member shall be ineligible for election if, as of the month of the election, the member has served six or more consecutive years and subsequent to such service not been a Council member for one year.

C12.11.01 Council Meetings: Council meetings shall be held the first Monday of each month, except September (Labor Day). They are run by the President of the congregation or another agreed upon person in the President's absence. Other special meetings may be called.

History:

Adopted: 02/04/1980

Amended: 12/17/05

Amended: 05/20/07

Amended: 05/20/12