

Greater Little Rock Pre-School Application for Employment

DATE: _____

SCHOOL YEAR: _____

PLEASE PRINT CLEARLY AND COMPLETE ALL ITEMS

PERSONAL INFORMATION:

Name: _____
 (Last) (First) (MI)

Phone Number: _____

Present Address: _____
 (Street) (City) (State)
 (Zip Code)

Previous Address: _____
 (Street) (City) (State)
 (Zip Code)

Age (check one): Under 16 16 or 17 18 or over
 (If under 18 years of age, a work permit or certificate may be required as a condition of employment)

Is your citizenship or status such that you can lawfully work in the U.S.? Yes No

How did you learn of our organization? Walk-in Newspaper School Referral Agency Other

Policy prohibits the employment of relatives in a supervisory relationship. Do you have any relatives currently working with our company? Yes No

Employment desired:

Position: _____ Check here if available any hours

Salary requirements: _____ If restrictions, indicate available hours below:

	Mon	Tues	Wed	Thu	Fri	Sat	Sun
From							
To							

Date you can start: _____

Education	Name and Location	Course of Study	Years Completed	Graduated	Degree Received
High School					
College					
Business, Trade, Other					

GENERAL INFORMATION

Why would you like to work here? _____

Have you ever been convicted of a crime (other than a minor traffic violation)? Yes No

If yes, explain number of convictions, nature of offense(s) leading to each conviction, how recently such offense(s), was/were committed, sentence(s) for each conviction, and type of rehabilitation for each conviction.

List names, address, and phone numbers of three references.

(Preferably one former employer, one former teacher and one community person).

Name

Address

Phone Number

1. _____

2. _____

3. _____

**Greater Little Rock Pre-School
Application for Employment**

Name of Applicant: _____
(Last) (First) (MI or Maiden)

Address: _____ Zip Code _____

Telephone Number: _____ Social Security Number: _____

Date of Birth: _____ Marital Status: Married Single

Are you a born-again Christian? Yes No

If so, when did you receive Christ as your Savior? _____

Please list the name of the church you are currently attending? _____

List all professional and community organizations with which you are affiliated:

Write your educational philosophy.

What do you feel most qualifies you for this position? _____

What are your professional goals? _____

**Greater Little Rock Pre-School
Teacher Questionnaire**

Design a teaching and planning strategy for a preschool or toddler class.

(Signature)

(Date)

Employment History

Are you currently employed? Yes No

If you are currently employed, may we contact your current supervisor? Yes No

Below, please describe past and present employment positions, dating back five (5) years. Please account for all periods of unemployment. **Even if you have attached a resume, this section must be completed.**

1. Name of Employer: _____
Name of Supervisor: _____
Telephone Number: _____
Business Type: _____
Address: _____
City, State, Zip: _____

Length of employment (Include dates): _____

Position and Duties: _____

Reason for leaving: _____

May we contact this employer for references? Yes No

2. Name of Employer: _____
Name of Supervisor: _____
Telephone Number: _____
Business Type: _____
Address: _____
City, State, Zip: _____

Length of employment (Include dates): _____

Position and Duties: _____

Reason for leaving: _____

May we contact this employer for references? Yes No

3. Name of Employer: _____
Name of Supervisor: _____
Telephone Number: _____
Business Type: _____
Address: _____
City, State, Zip: _____

Length of employment (Include dates): _____

Position and Duties: _____

Reason for leaving: _____

May we contact this employer for references? Yes No

Child Abuse & Neglect Reporting Requirements Acknowledgements

All child care personnel are mandated by law to report their suspicions of child abuse, neglect, or abandonment to the Florida Abuse Hotline in accordance with Section 415.504(1)(e) of the Florida Statutes (F.S.) This material is covered in Part I of the Introductory Child Care Training course which is mandatory for all child care personnel.

“Child Abuse or Neglect” is defined in s.415.503(3), F.S., as “harm or threatened harm” to a child’s mental or physical health or welfare by the acts of omission of a parent, adult household member, or other person responsible for the child’s welfare, or for purposes of reporting requirements by any person.

Reports must be made immediately to the centralized Florida Abuse Hotline at 1-800-962-2873.

All reports are confidential. However, persons who are mandated reporters (child care personnel) are required to give their name when making a report.

It is important to give as much identifying and factual information as possible when making a report.

Any person, when acting in good faith, is immune from liability in accordance with s.425.511.FRS.

Child care personnel must be alert to the physical and behavioral indicators of child abuse and neglect.

Categories include: Physical Abuse (i.e. unexplained bruises, burns, marks . . .)
 Physical Neglect (i.e. hunger, poor hygiene, lack of supervision . . .)
 Sexual Abuse (i.e. withdrawal, excessive crying, physical symptoms . . .)
 Mental Injury (i.e. impairment in the ability to function, depression . . .)

This statement is to verify that on ____ day of _____ 20_____, I, _____
read the above material. I understand that I am required by law to report suspected child abuse and neglect in
accordance with the mandates of s.4125.502,FRS.